

# Town of Upper Marlboro

14211 School Lane • Upper Marlboro, Maryland 20772 • 301-627-6905

## Work Session Minutes

Tuesday, September 24, 2019 - 7:00 p.m.

Approved

### Call to Order

- Meeting was brought to order at 7:00 p.m.
- Roll Call – President Wanda Leonard; Commissioner Kai Bernal-LeClaire; Commissioner Linda Pennoyer; Town Clerk M. David Williams; Director of Finance William Morgan; UMPD Chief David Burse; and, Chief of Staff Kyle Snyder.
- Pledge of Allegiance

### Reports

Commissioner Bernal LeClaire: Attended the September 17<sup>th</sup> Prince George's County Council Hearing meeting concerning the OMES de-designation and also provided testimony.

Commissioner Pennoyer: Attended the Historic Preservation Commission (HPC) Meeting on August 24<sup>th</sup>. Also attended and testified at the Council Hearing on September 17<sup>th</sup>; Attended the PGCMA Meeting on September 19<sup>th</sup>, and the CSA23 LC Meeting on the 18<sup>th</sup> at Town Hall.

President Leonard: The President shared a draft letter with Board members to be included in a package of documentation which will be submitted to the County by October 2, 2019 to support the Town's position on the OMES. She then delivered updates on the following topics: 1.) State Delegation Meeting here on October 4 at 10:00 a.m. with Senator Peters, Delegate Holmes and Delegate Watts; 2.) Capital Horse Show at Show Place Arena this Friday through October 6<sup>th</sup>; 3.) Met with Sheriff High last Friday concerning the annual Purple Lights Night. Town will have free purple bulbs available for residents; 4.) County just voted on Resolutions to support the Town becoming a Food Truck Hub; and, 5.) Pocket Park designs to utilize an empty lot on Main Street (P.89) are in preliminary planning stages, and, the Town is investigating if State funding can be obtained to acquire the unused property that cannot be used for structural development.

Clerk's Office: Clerk Williams presented a comp design for an Ad to be placed in the MML Digital Directory. He indicated the Ad could help advertise Town Special Events. Board approval was granted to proceed with a final to submit to MML by September 30<sup>th</sup>.

### Business

Resolution 2019-08: Town Position on CR- 072-2019: The Clerk read aloud the Resolution's introductory summary opposing the removal of the historic designations of the Old Marlboro Elementary School(s). After explaining the time sensitive nature of the legislation due October 2, 2019, President Leonard asked for any additional dialog from the Board. Commissioner Bernal-LeClaire requested public input from all citizens present who care to speak, and it was noted the total number of County historic sites in Upper Marlboro might be 21 versus 15. The Clerk's Office will confirm. After discussion, President Leonard asked for a motion to approve Resolution 2019-08. Commissioner Bernal-LeClaire motioned to approve Resolution 2019-08, Commissioner Pennoyer seconded. With all in favor, the Resolution was unanimously passed.

Resolution 2019-10: To Lease Police Vehicles: Chief Burse fielded questions from the Board and the citizens in attendance. Concerns included: 1.) Total number of Fleet vehicles on force after Lease Agreement purchase; 2.) Target number of UMPD personnel desired; 3.) Take-Home vehicle policy & Fleet requirements; 4.) Routine preventative vehicle maintenance schedules and records; 5.) Timetables and details for the acquisition process; and, 6.) Patrol alternatives (foot, bike, etc.) After discussion, President Leonard noted that in-light of a Board request to look in to purchasing 2 vehicles versus 3, a redraft of the Resolution and Lease Purchase Agreement will be

required. She requested all additional questions be brought to Chief Burse and/or Director of Finance Morgan, and that the Resolution will be up for a Board vote at the next Town Meeting.

Public Comment Procedures: Chief of Staff Snyder presented a 2-page Memo addressing how to better accommodate Public Input prior to the Business line items to be voted on, and/or reviewed, by the Board. It was noted that the Town is one of the few municipalities in the County that does publish its Board Meeting Packets online at least 4 days prior to the meeting. How Board Members and Staff can best request items be put on the Agenda was also reviewed. Commissioner Pennoyer suggested an "Old Business" line item to better update the Board and public about ongoing projects and initiatives.

General/Administration issues: Chief of Staff Snyder reviewed a list of updates for business agenda items coming up for Board action at their next Meeting: 1.) Resolution 2019-10 will be redrafted and presented to the Board for a vote; 2.) Ordinance 2019-07 has not received any Public Comment to date but will be up for a Board vote at the October Regular Town Meeting; and, 3.) Frederick Douglass HS to submit a Special Event Application for Board approval.

It was noted that Purple Lights Night will be held on October 1<sup>st</sup> at Prince George's County Community College.

More discussion about the expediency of the vote on Resolution 2019-10, plus Board voting at Work Sessions, ensued. A timeline of Lease Purchase discussions was provided by the Chief and the Director of Finance to answer Commissioner Pennoyer's concerns. It was noted that the Resolution and Board discussions purposely remained on hold until the empty Board position was filled, and, it was also noted that since the Lease Purchase Agreement drafting, the Federal Reserve has lowered interest rates, and may do so again in the near future.

SCW and TUMHC participant Patricia Finn stated she spoke with the District Council Attorney and learned that the Council is required to provide for the record exparte communications concerning CR-72-2019. She suggested that the Town act upon this by requesting this information. Secondly, she stated she hoped the Board would consider filing an injunction to prevent the District Council from voting on CR-72-2019. It was noted that Town's Counsel advised that a Town action to appeal the District Council vote would be more successful. Ms. Finn urged the Circuit Court also be asked to provide any exparte communications on the issue.

### **Adjournment**

With all in favor, the meeting was adjourned at 8:34 p.m.

Respectfully submitted,



M. David Williams  
Town Clerk/Administrator

