

Town of Upper Marlboro

14211 School Lane • Upper Marlboro, Maryland 20772 • 301-627-6905

Work Session Minutes

Tuesday, August 27, 2019 - 7:00 p.m.

Approved

Call to Order

- Meeting was brought to order at 7:02 p.m.
- Roll Call – President Wanda Leonard; Commissioner Kai Bernal-LeClaire; Commissioner Linda Pennoyer; Town Clerk M. David Williams, and Chief of Staff Kyle Snyder.
- Pledge of Allegiance

Reports

Commissioner Pennoyer: Reported that the Historical Committee gathered about 30 signatures on the petition against the removal of the historic designation from the OMES site. She added that the Sustainable Communities Workgroup is looking at changing their monthly meeting time, adding that they are currently working with 4 downtown properties utilizing FY17 FIP funding.

Commissioner Bernal LeClaire: Reported he had attended the grand opening of the Main Street Coffee & Treats, and also the Cruzin' Main Street Car Show.

President Leonard: Reported she attended the August Movie Night, the Cruzin' Main Street Car Show, and the Ribbon-Cutting Ceremonies of both the new Coffee Shops.

Business

- 1.) Parking Meter Update & Equipment Surplus: The Board reviewed a memo providing data on revenues received to date on the new parking meters, indicating roughly a \$1K daily intake. They discussed options on how to effectively surplus about 50 of the old meters.
- 2.) Old Stone Building RFP Draft: The Board reviewed a draft Request For Proposals (RFP) for the Welcome Center & Museum Project (UM WC&M), and, discussed its floorplan, obtaining an appraisal, and the Public Hearing on October 18th concerning County surplus properties.
- 3.) Town Recreation Priorities and M-NCPPC Request: The Board discussed current M-NCPPC "early planning phase" recreational projects that would involve the Town. Will draft letter to Deputy Director of Planning prioritizing the Town's current and future recreational projects.
- 4.) Old Marlboro Elementary School: Best dates to hold a Public Forum concerning the OMES, and desired "players" to invite to participate, were discussed by the Board.
- 5.) State Delegation Meeting Planning: Plans to invite our area's Delegation from Annapolis and host a "Year in Review" breakfast and planning meeting again were discussed.
- 6.) Town Business License Program: Business owners were invited by Commissioner Pennoyer to attend tonight's Work Session to discuss issues. This item was tabled in their absence.
- 7.) General/Administration Issues: Items briefly discussed included: 1.) Town's Transparency Porthole; 2.) Black History special projects; and, 3.) Media coverage for Town endeavors.

Adjournment

Commissioner Pennoyer motioned to adjourn, Commissioner Bernal-LeClaire seconded. With all in favor, the meeting was adjourned at 8:04 p.m.

Respectfully submitted,


M. David Williams
Town Clerk/Administrator

