

Town of Upper Marlboro

14211 School Lane • Upper Marlboro, Maryland 20772 • 301-627-6905

Work Session Minutes

Tuesday, June 26, 2018 - 6:00 p.m.

Approved

Call to Order

- Meeting was brought to order at 6:02 p.m.
- Roll Call – President Tonga Turner; Commissioner Wanda Leonard; Commissioner Linda Pennoyer; Deputy Clerk Kyle Snyder; and SCW member Steve Sonnett.
- Pledge of Allegiance

Reports

Commissioner Leonard: Had no report at this time.

Commissioner Pennoyer: Had no report at this time.

President Turner: Met with Administrative Judge Adams last week to discuss future Town and Courthouse plans. Discussed relocation of County Legislative Offices to Largo within 2 years, and, new cafeteria being built inside the Courthouse, which will be open to the general public during regular business hours. Judge Adams advised Town will be receiving an additional \$27K/year in business licensing from the Circuit Court, and that the Old Marlboro Elementary School has been turned over to the Circuit Court for an Academy for Delinquent Juveniles for ages 8-12, to be a part of the PGCPs system. President Turner appointed Commissioner Leonard to that Committee. It was noted the Town is moving forward with Red Light Camera and Speed Enforcement program.

Business

Ordinance 2018-03 (Introduction): President Tuner introduced the Ordinance that would amend the existing Traffic & Parking Ordinance 2016-03. This amendment would expand street parking meter locations, increased boot fee, and prohibit large commercial vehicles from parking in residential areas.

Ordinance 2018-04: Commercial Retail Hours (Introduction): President Turner introduced an Ordinance that would expand business hours of operation throughout Town from 12:00 a.m. midnight to 2:00 a.m. Will provide an Economic Development incentive to attract new businesses to the Downtown, as well as, enhance patronage for existing businesses. Expanded Town Police patrol hours will provide coverage for Public Safety issues.

Old Stone Building: The Board reviewed a draft Letter of Interest to submit to the Office of Central Services, requesting transfer of ownership to the Town for no consideration (as surplus.) The Board agreed that if the Town does not aggressively work to preserve historic structures, and play an active role in adaptive re-use of these properties, the County will demolish or move offices into them. President Turner made a motion to submit the letter to Director Holt, which was seconded by Commissioner Pennoyer. With all in favor, the motion passed.

FY 2018 Year End Budget Adjustments: Board reviewed adjustments for the FY2018 Budget. Commissioner Pennoyer made a motion to approve the FY18 Year End Adjustments, seconded by Commissioner Leonard. With all in favor the motion passed.

General/Administration issues: Commissioner Leonard requested that the Public Works Department's Ultra-Lav Restroom Trailer be repaired for future use at Town events and possible emergency operations. Deputy Clerk Snyder reported that the new Town website will be launched within the next week or two. The timeline for the Town COOP Plan and Emergency Operations Ordinance governing the CERT Team was also discussed.

Adjournment

Commissioner Leonard made a motion to adjourn, Commissioner Pennoyer seconded the motion. With all in favor, the meeting was adjourned at 7:22 p.m.

Respectfully submitted,


Kyle Snyder
Deputy Clerk

