

Town of Upper Marlboro

REGULAR TOWN MEETING

December 10, 2019 • 7:00 p.m.

Approved Minutes

Call to Order

The meeting was called to order at 7:01 p.m.

Roll Call: Commissioner Kai Bernal-LeClaire; Wanda Leonard, President of the Board of Town Commissioners; Linda Pennoyer, Commissioner/Treasurer

Staff present: M. David Williams, Town Clerk; UMPD Chief Burse; UMPD Chief Burse; UMPD Sgt Samuel Irby; William Morgan/Director of Finance; Superintendent Darnell Bond/Public Works; and, Kyle Snyder/Chief of Staff

Also present: Mr. Ray Feldman/Feldman Communications Strategies LLC; TUMHC Archivist Brian Callicott; plus, various citizens and interested parties.

Pledge of Allegiance

Consent to the Agenda

The President received unanimous consent to the Agenda.

Approval of Meeting Minutes & Financial Reports

Commissioner Bernal-LeClaire motioned to approve the Regular Town Meeting minutes from November 12, 2019, the Board Work Session minutes from November 26, 2019, and, the Treasurer's Report as of November 30, 2019. Commissioner Pennoyer seconded. All November's Town Meeting and Board Work Session minutes, plus, the November 2019 Treasurer's Report were unanimously approved. President Leonard noted that the Minutes and Treasurer's Report are now posted online the Thursday prior to the Regular Town Meeting and due to cost restraints, will no longer be provided in print form. Finance Director Morgan reviewed highlights of the November Treasurer's Report. He noted the Town's annual mid-year audit began today and anticipate a draft response by next Monday with a final by the end of next week.

Reports

Departments/Committees:

Chief Burse delivered the UMPD report for the month of November 2019, a printout was provided in the Board Meeting Packet. He noted that while attending the November District II Coffee Club Meeting, he had inquired into the rumor that the Dutch Village Market was leaving. The response from the Market was that they were currently under a 10-year lease and had no immediate plans to relocate. He also noted a recent discovery that indicated problems with the PIN numbering system at the County's fuel pumps, adding security issues are now resolved. The Chief then gave a status report on the UMPD vehicle fleet.

Superintendent Bond delivered the Public Works reports for November 2019, a printout was provided in the Board Meeting Packet.

Clerk Williams advised that the next Town General Election in January will have an attached Advisory Ballot Questionnaire and gave an update on the election calendar deadlines. He noted a sample Ballot & Questionnaire will be mailed to residents, posted online and also available at the Town Hall soon.

TUMHC Archivist Callicott reported that a visitor to their last meeting provided a wealth of photos of the Town from the 1950s and early 1960s when she lived in the Town. He noted that the TUMHC would not be meeting this month due to Holiday scheduling conflicts.

The Events Committee had no report at this time.

Commissioner Pennoyer reported for the Town's Sustainable Community Workgroup noting they are working to get reimbursements processed for the F.I.P. participants, as well as, recruiting new clients.

CERT President Leonard reported that the UM CERT will hold a Year in Review meeting this coming Saturday starting at 10:00 a.m. at the Town Hall.

Commissioner Pennoyer: Reported that she attended the PGCMA Legislative Dinner on December 5th, where they discussed the top two legislative priorities for the MML and the PGCMA, which are: 1.) Small Cell installations; and, 2.) HUR Revenues reinstatement.

Commissioner Bernal-LeClaire: Announced he had attended the final Municipal Government Academy (MGA) Session and acknowledged other residents and citizens, some currently in the room, who attended as well. He also noted the upcoming Election and urged all registered residents to come out to vote.

President Leonard: The President thanked all who came out the Town Holiday Party at the MVFD, and the Town's Public Works crew who decorated the Town for the Holiday Season. She noted the tree at the Crain Monument may be decorated if assistance can be provided by PEPCO. She then delivered updates on the following topics: 1.) Attended the monthly MVFD meeting; 2.) Acknowledged the family participants (three generations) who attended the MGA, and also thanked Mr. Feldman for the articles he wrote and submitted for publication in the PGC Suite magazine, the MML Bulletin and the PG Sentinel newspaper. It was noted that there will be a Book Signing event for a resident author at the new Main Street Coffee & Treats shop downtown on December 14th at 2:00 p.m. It was also noted that plastic bags are no longer accepted in the Town's and County's Recycling Program, and, should be taken to local grocery stores.

Business

Prior to each Business line-item, the President opened the floor to Public Comment.

- 1) Petition for Judicial Review CR 98-2019: The President said the Board went into Closed Session at the last Board Work Session, along with the Town's Attorney and Greenwell Consulting Group to discuss options where it was decided to move forward with the Review. After brief commentary by Board members, Commissioner Bernal-LeClaire motioned to authorize the Town Attorney to file the petition with the Circuit Court for Judicial Review to appeal the passage of CR 98-2019. Commissioner Pennoyer seconded. With all in favor, the motion was passed unanimously.
- 2) ORD 2019-09 Board Salaries: The President reviewed the legislation's history and purpose, and the Clerk reread the Ordinance's introduction. With no further discussion or commentary offered, Commissioner Pennoyer moved to pass Ordinance 2019-09 Board Salaries. Commissioner Bernal-LeClaire seconded. With no one opposed, the Ordinance was unanimously adopted.
- 3) ORD 2019-08 Elections-Authorizing Ballot Questions: Seeing no additional public or Board input, the Clerk reread the Ordinance's introduction. Commissioner Pennoyer motioned to adopt the Ordinance. Commissioner Bernal-LeClaire seconded. The motion was passed unanimously.
- 4) RES 2019-13 Election 2020 Ballot Questions: Chief of Staff read aloud the four (4) proposed Advisory Ballot Questions to be presented to Town residents at the next General Election on January 6, 2020. With no further public or Board commentary, the Clerk read aloud the Resolution's introduction. Commissioner Bernal-LeClaire motioned to approve Resolution 2019-13. Commissioner Pennoyer seconded. With all in favor, the Resolution was unanimously approved.
- 5) RES 2019-12 Playground RFP Award: The President noted that no additional contractors have submitted proposals during the RFP's 15-day proposal period, and that the Resolution is to authorize Phase I of this project. With no further public or Board commentary, the Clerk read aloud the Resolution's introduction. Commissioner Bernal-LeClaire motioned to approve Resolution 2019-12. Commissioner Pennoyer seconded. With all in favor, the motion was unanimously passed.

Administrative Updates

- 6) Legislation, Projects and Initiatives: CoS Snyder reviewed a spreadsheet included in the Board's Meeting Packet, providing updates on the following: 1.) MD Heritage Area expansion; 2.) New Town Playground construction; 3.) Town Assets Inventory; 4.) PEPCO car-charging stations/Church

Street Parking Lot; 5.) Public Art Mural project; 6.) Old Mill Road signage upgrades; 7.) Submitted request for 2020 Census Grant; 8.) Parking Enforcement software upgrades; 9.) PGC Stormwater Grant submitted; 10.) Submitted request for MD State Energy Efficiency Grant Program. It was noted that this spreadsheet will be posted on the Town's website.

- 7) General Board & Administrative Staff items: Clerk Williams stated that the deadline for Candidate's letters of intent and related forms has passed, and that the Board of Supervisors of Elections is currently reviewing said materials to certify the five (5) candidates running for office.

Public Comment

A Town resident asked what shift(s) the new police officer be patrolling. Chief Burse stated that a new evening shift has been established.

Another resident asked if the residents would be able to access the current audit and provide input prior to the election. President Leonard noted that the draft findings will be prepared for the Board initially for their discussion, before any findings that may require corrective action(s) are released to the public.

Commissioner Pennoyer delivered details about the Sustainable Maryland Certified program and noted the Town would need volunteers for a "Green Team" in order to enroll.

President Leonard added that the 2020 Census "Total Count" initiative also needs volunteers, and that the next Board Work Session has been moved to next Tuesday, December 17th due to the Holiday conflict.

Adjournment

The meeting was adjourned at 7:58 p.m.

Respectfully submitted,



M. David Williams
Town Clerk/Administrator

