

# Town of Upper Marlboro

## REGULAR TOWN MEETING

October 8, 2019 • 7:00 p.m.

Approved Minutes

### Call to Order

The meeting was called to order at 7:00 p.m.

Roll Call: Wanda Leonard, President of the Board of Town Commissioners; Commissioner Kai Bernal-LeClaire; Linda Pennoyer, Commissioner/Treasurer

Staff present: M. David Williams, Town Clerk/Administrator; UMPD Chief Burse; William Morgan/Director of Finance; Vickie Stewart/Executive Assistant; and, Kyle Snyder/Chief of Staff

Also present: SCW Chair Evelyn Stephens; EC Secretary Sarah Franklin; TUMHC Chair Patti Skews; BoSE Member Ellen Storey; MVFD President Jeffrey Beavers; Plus, various citizens and interested parties.

### Pledge of Allegiance

### Consent to the Agenda

President Leonard received unanimous consent to the Agenda.

### Approval of Meeting Minutes & Financial Reports

Commissioner Kai Bernal-LeClaire motioned to approve the Regular Town Meeting minutes from September 10, 2019, the Work Session minutes from September 24, 2019, and, the Treasurer's Report as of September 30, 2019. Commissioner Pennoyer seconded. Both September's Town Meeting and Work Session minutes, plus, the September Treasurer's Report were unanimously approved.

### Reports

Departments/Committees: Chief Burse delivered the UMPD report for the month of September 2019, noting there were 3 accidents in the Town during this month. A handout was provided chronicling his attendance and participation in many area events, conferences and meetings with County agencies.

CoS Snyder delivered the Public Works reports for September 2019 on behalf of Superintendent Bond, a handout was provided. Along with updates on Town landscaping, training, equipment and street maintenance, he noted the Department will be adopting an 8 a.m. to 4 p.m. workday schedule. He added that the Town's recycling contractor will no longer pick-up materials with plastic bags mixed-in.

Clerk Williams gave an update on preparations for the Town Election on January 6, 2020.

TUMHC Chair Skews reported that the Committee met on September 21<sup>st</sup> to discuss next steps concerning the County's removal of the historic designation(s) of the OMES buildings. She then announced they will hold their next Archive Session on October 19<sup>th</sup>, and, will be helping-out with the Great Jack-O-Lantern Campfire Event at Darnall's Chance House Museum on October 19<sup>th</sup>.

President Leonard reported for the Events Committee stating that the 2<sup>nd</sup> Annual Trick or Treat on Main Street event will be held on Saturday October 26<sup>th</sup>. She noted that the MVFD has ordered 4,200 pieces of candy and 500 Fire Helmets for the kids.

SCW Chair Stephens stated the Town's Sustainable Community Workgroup is reviewing the current renewal application which is due October 30<sup>th</sup>. It was noted that participants who have already received funding under previous applications are welcome to submit again for further façade projects.

CERT President Leonard reported that the UM CERT will hold their next meeting this Saturday.

Commissioner Bernal-LeClaire: Announced he had attended the County Council Hearing on the OMES historic designation change on September 10<sup>th</sup> and also provided testimony. He added he had coordinated with the Town's Public Affairs consultant for an interview on WAMU Radio which as of yet has not aired. He noted he also attended a Special Meeting with the State Delegation at Town Hall on October 4<sup>th</sup>.

MVFD President Beavers reported they are preparing for the Town's Holiday Party. He announced the County Public Safety Day is scheduled for October 19<sup>th</sup> at Montpelier Farms.

Commissioner Pennoyer: Reported that she has been attending many local HOA meetings being held here at Town Hall. She added she has been looking for planning assistance through the M-NCPPC Park & Planning Department to develop a public art/mural project for the bare walls at Main & Water streets.

President Leonard: Provided updates on the following: 1.); Delivered welcoming speech at the Purple Lights Night Ceremony held at the PGCC in Largo. 2.); Attended the Emergency Preparedness Summit at Fairmont Heights HS, the regular monthly meeting at the MVFD, and County Executive Alsobrook's Cook-Out. 3.); Met with Sheriff High to increase partnership. 4.); State Senator Peters visited Town Hall on October 4<sup>th</sup> and complimented recent Town Beautification and Branding efforts/will conduct conference call with Greenwill to discuss the Senator's recommendations. 5.); School House Pond project to be completed by end of month. 6.); Thanked all who attended the October 17<sup>th</sup> Public Hearing/ will be seeking Legal Counsel advice on "next steps"; and, 7.) The Old Stone Building was recently taken off County Surplus Property list, Greenwill currently negotiating with County to get building put back onto list.

## **Business**

The President announced the Board will take public comment on each Business line items, and requested that speakers limit their comment to 2 minutes per item.

- 1.) Ordinance 2019-07 Amending Ord 2016-02 Vehicle and Traffic/To add Vehicle Booting: The resolution's introduction was read aloud by the Clerk. Commissioner Bernal-LeClaire motioned to pass Resolution 2019-07, Commissioner Pennoyer seconded. With all in favor, the motion was unanimously passed.
- 2.) Resolution 2019-10 Authorization of Lease Agreement/Purchase of Police Vehicles: President Leonard noted that a lower interest rate had been obtained since the last Board Meeting. The resolution's introduction was read aloud by the Clerk. Commissioner Bernal-LeClaire motioned to pass Resolution 2019-10, Commissioner Pennoyer seconded. With all in favor, the motion was unanimously passed.
- 3.) Special Event Application/Douglass HS Homecoming: The President noted that the application fee had been waived as Douglass HS is classified as a civic group. Commissioner Bernal-LeClaire motioned to approve the Special Event application for the October 19<sup>th</sup> parade, and, to waive the standard application fee. Commissioner Pennoyer seconded the motion. With all in favor, the motion was unanimously passed.

## **Administrative Updates**

- 4.) Legislation, Projects & Initiatives: CoS Snyder delivered status reports on the following projects:
  - ToUM Playground: Proposal for review at next Work Session. Board of Education has signed.
  - Waterway Park: On hold pending completion of the DPW&T Floodplain Project work on the Western Branch. To start work on RFP for design & construction.
  - Heritage Area expansion: Funded, coordinator lining-up final funding for proposal/consultant.
  - Parking Meters updates: New meters installed (2 more on Gov Oden Bowie Drive later this week), and Mobile Parking App roll-out scheduled for later this month.
  - Welcome Center/Old Stone Building: On hold until County places back on Surplus properties listings, have draft RFP for design & construction. To consult w/Greenwill on next steps.

- Energy Efficiency Grant: Working w/PEPCO for LED streetlamp lighting/Electric Vehicles for Public Works for next year's budget cycle.
- Public Art/Mural Project: Working w/Park & Planning.
- PEPCO Vehicle Charger(s): Offered to municipalities, application is pending review.
- November "Landings" newsletter: To be mailed by October 31, 2019.
- Census 2020: Working w/County to support a Town "Focus" group to get accurate count.
- Speed Signs rotation: Will be relocating/rotating placement around Town to collect data.
- Main Street MD Program: Membership class "Affiliate" (less than 1K population)
- Verizon Franchise: Renewal ordinance due April 2022.
- State Highway Administration (SHA) Projects: 1.) MD 725 Speed Camera(s); 2.) Intersection Upgrades (Main & Water Streets) should begin soon; 3.) Downtown sidewalk upgrades to begin Summer 2020; 4.) Water Street Bridge improvements to close bridge for 6 months.

5.) General Board and Administrative Staff Items: Director of Finance Morgan reviewed highlights of the September Treasurer's Report noting revenues from Public Utility Taxes have yet to come-in, adding they represent a good amount of the budget. He also noted that the Profit & Loss statement for September shows more income revenues than expenses.

### Public Comment

TUMHC Chair Skews asked the status of the Western Branch Waterway Park project. She noted the 100<sup>th</sup> Anniversary of the OMES and asked the Board to consider some kind of celebration or acknowledgment.

EC Secretary Franklin noted they are planning an event for Veterans' Day.

A resident asked about the parking meter status for 5 spaces along Judge's Drive. CoS Snyder replied those spaces were delegated to the Sheriff's Department per agreement with the County.

A concerned resident noted that an owner of a recently acquired residential property on Old Crain Highway may be seeking a text amendment to reestablish multiple apartments in the single home residence.

### Adjournment

President Leonard adjourned the meeting at 7:50 p.m.

Respectfully submitted,



M. David Williams  
Town Clerk/Administrator

