

Town of Upper Marlboro
REGULAR TOWN MEETING
September 10, 2019 • 7:00 p.m.
Approved Minutes

Call to Order

The meeting was called to order at 7:00 p.m.

Roll Call: Commissioner Kai Bernal-LeClaire; Wanda Leonard, President of the Board of Town Commissioners; Linda Pennoyer, Commissioner/Treasurer

Staff present: M. David Williams, Town Clerk/Administrator; UMPD Chief David Burse; UMPD Sgt Samuel Irby; William Morgan/Director of Finance; Superintendent Darnell Bond/Public Works; Vickie Stewart/Executive Assistant; and, Kyle Snyder/Chief of Staff

Also present: SCW Chair Evelyn Stephens; EC Chair Jeremy Gunnoe; TUMHC Chair Patti Skews Archivist Brian Callicott; plus, various citizens and interested parties.

Pledge of Allegiance

Consent to the Agenda

The President received unanimous consent to the Agenda.

Approval of Meeting Minutes & Financial Reports

Commissioner Bernal-LeClaire motioned to approve the Regular Town Meeting minutes from August 13, 2019, the Public Hearing minutes from August 27, 2019, the Work Session minutes from August 27, 2019, and, the Treasurer's Report as of August 31, 2019. Commissioner Pennoyer seconded. All of August's Board Meetings and Forum minutes, and the August 2019 Treasurer's Report were unanimously approved.

Reports

Departments/Committees: Sergeant Irby reported for Chief Burse, delivering the UMPD report for the month of August 2019, a handout was provided. It was noted that the statistics in the report are collated with those from the PGC Police reports for the immediate area.

Chief of Staff Snyder reported for Superintendent Bond, delivering the Public Works report for the month of August 2019, a handout was provided. It was noted that one of the three (3) free parking spaces on Old Mill Road needs to be striped as a Handicapped Only space.

TUMHC Chair Skews reported that the Committee held their Quarterly meeting on August 17th. They also attended the August 24th Cruzin' Main Street Car Show where they obtained signatures for a petition against the de-designation of the OMES buildings as County Historic Sites. She added that the TUMHC also attended the September 5, 2019 Historic Preservation Commission (HPC) Meeting, and plan to attend the upcoming Town Roundtable Discussion on the 12th, plus, the Public Hearing concerning the OMES buildings being held in the PG Council Chambers at the CAB at 7:00 p.m. on the 17th. She also announced that the next TUMHC Archiving & Planning Session will be held on September 21, 2019. It was noted the petition was available tonight for those who would like to add their signatures. Commissioner Pennoyer motioned to sanction the petition as a formal show of support by the Board. Commissioner Bernal-LeClaire seconded. The motion was unanimously approved by the Board.

EC Chair Gunnoe reported that the last Movie Night on August 17th saw about 100 attendees. He said the EC is looking into purchasing their own movie equipment to find out which is most cost effective. He added that the EC will be assisting at the next CERT Meeting next Saturday, and, have scheduled the Main Street Trunk or Treat Event for October 26th starting at 6:00 p.m. He noted a Veterans' Day event will be held on Monday, November 11th. He added that the Town's Holiday Party in December will be held at the

Marlboro Volunteer Fire Department (MVFD), so as to, accommodate more people. He also noted an EC "Arts Club" Sub-Committee has garnered support from 30 or so interested citizens.

SCW Chair Stephens stated the State has just approved two (2) outstanding applications for the Town's Façade Improvement Program (FIP), adding the SCW is now planning to submit two (2) more. She announced that the Sustainable Community Designation renewal application has been approved by the State with a contingency for the Town to address a few comments made concerning Transportation, Housing and Parking objectives. She noted a suggestion put forth for the Town to look into conducting a feasibility study to acquire county property located between Old Mill Road and the OMES buildings. The SCW is currently considering changing their monthly meeting date and time schedule.

Commissioner Bernal-LeClaire: Announced he had attended both the Grand Opening of the Main Street Coffee & Treats on August 23rd, and the Cruzin' Main Street event on the following day.

Commissioner Pennoyer: Reported that the PGCMA Board has begun reviewing legislative priorities for the new fiscal year that includes Food Truck legislation as it relates to Municipal control. A complete list of PGCMA legislative priorities should be available by September 19th.

President Leonard: Delivered updates on the following topics: 1.) September is Emergency Preparedness Month. CERT to conduct a Blood Drive event on Saturday the 28th, and a "Preparedness" class on the 14th at Town Hall; 2.) Contractor ClearWater to assist Public Works with installation of 5 new parking meters; 3.) A Town-hosted "Municipal Government Academy" (MGA) is being created in observation of Municipal Government Works! Month (MGW) in November. A sign-up sheet was made available; 4.) Working to update the Town's Cable Channel 19 and the Web portal; 5.) A County Historic Preservation Grant will help with the Old Stone Building Project renovations; 6.) CERT assisted at the 4-day PG County Fair; 7.) Attending the MML/HEPAC meeting this Saturday in Annapolis; 8.) Working with the County Courthouse to provide for them a few temporary parking spaces in the Church Street Lot until their garage is repaired; 9.) Commissioner Bernal-LeClaire to attend the MML Fall Conference; and, 10.) Commissioner Pennoyer and President Leonard to graduate the UMD Academy of Excellence Fellowship Program on Sept. 29th.

Business

- 1.) Town Recreation Priorities letter to the M-NCPPC: The draft letter discussed at the last August Board Meeting, outlining a prioritized list of desired Recreation Facility projects to the M-NCPPC, was discussed. Commissioner Bernal-LeClaire motioned to approve signing and sending the letter as drafted, Commissioner Pennoyer seconded. The motion was unanimously approved.
- 2.) Resolution 2019-10 Authorization of Lease Agreement/Purchase of Police Vehicles: The Clerk read aloud the introduction to the Resolution authorizing a lease agreement purchase for three (3) new police vehicles. President Leonard reviewed the history of the newly established maintenance agreement with the County and the safety issues concerning the current fleet. In Chief Burse's absence, Sergeant Irby answered questions put forth by Commissioner Bernal-LeClaire and attending citizens. A lengthy discussion ensued which resulted in the Board's agreement to table the line item until the next regular meeting of the Board.
- 3.) Ordinance 2019-07 Amending Ord 2016-02 Vehicle and Traffic (introduction): After the Clerk introduced the ordinance, the President announced the Ordinance will be voted upon at the October Regular Town Meeting.
- 4.) General Administration issues: There were no issues brought before the Board at this time.

Public Comment

TUMHC Archivist Callicott expressed thanks to Chief of Staff Snyder for seeing through the removal of palettes left behind by the Corp of Civil Engineers in the Western Branch. He also noted the need for all government entities to be extra cautious and alert concerning current Ransomware scams.

Board members and citizens discussed the OMES de-designation and details concerning the upcoming Town Roundtable Discussion next Thursday, and the County Council Hearing on September 17, 2019.

A resident asked for status reports on the current Town Playground and Water Trail projects. CoS Snyder said that the Trail Project is on hold awaiting completion of the Western Branch levy work being conducted by the Army Corps of Engineers. He noted all the funding for the Playground had been released and that a final updated proposal was currently being completed. He added that the County Hearing to surplus the Old Stone Building to the Town was approaching in the coming weeks. It was noted that a couple of developers had responded to the Town's RFP on Adaptive Reuse of the OMES, providing proposals that included multiple ideas for needed services and amenities for the community at large.

Adjournment

Given no further comment, the meeting was adjourned at 8:26 p.m.

Respectfully submitted,



M. David Williams
Town Clerk/Administrator

