

**Town of Upper Marlboro**  
**REGULAR TOWN MEETING & CANDIDATE FORUM**  
**July 14, 2020 • 7:00 p.m.**  
Approved Minutes

This meeting was conducted via Zoom Video Conference: <https://us02web.zoom.us/j/81356099981>  
Meeting ID: 813 5609 9981; Dial-in only: 301-715-8592.

**Call to Order**

The meeting was called to order at 7:12 p.m.

Roll Call: Linda Pennoyer/President of the Board of Town Commissioners (no quorum present.)  
Note: The other two Commissioner seats on the Board are currently vacant.  
A moment of silence was observed for the late Commissioner Wanda M. Leonard.

Staff present: M. David Williams/Town Clerk; Kyle Snyder/Town Administrator; UMPD Chief David Burse;  
William Morgan/Director of Finance; Darnell Bond/ Superintendent of Public Works.

Also present: TUMHC Chair Patti Skews; TUMHC Archivist Brian Callicott; SCW Chair Evelyn Stephens;  
EC Chair Jeremy Gunnoe; Ivan Lanier, Jacob Moore and Tia Ortiz/Greenwill Consulting  
Group LLC; Joseph Hourclé/Board of Supervisors of Elections; Ray Feldman/Feldman  
Communications Strategies LLC; Special Election candidates/Bryan Bontrager, Janice  
Duckett and Sarah Franklin; plus, various citizens and interested parties (18).

**Pledge of Allegiance**

**Reports**

Departments/Committees:

- Chief Burse delivered the UMPD report for the month of June 2020 that was also provided in the Board's meeting packet and projected on a PowerPoint for the Zoom attendees. He noted there were 53 Code Violations and several speeding stops as well. He noted recent reports of thefts of delivered packages in Marlborough Towne were handled by coordinating drop times with delivery companies. An increase of truck traffic on Church Street was also noted.
- Superintendent Bond delivered the Public Works reports for February 2020 that was also provided in the Board's meeting packet and projected on a PowerPoint for the Zoom attendees. SCW Chair Stephens asked if Old Mill Road is going to get an updated assessment soon. Other residents expressed their thanks for the work the PW Dept has done in recent months to improve the Town.
- Director of Finance Morgan noted that there was no Treasurer's Report for February but noted he is, and will be, working on the end of the fiscal year audits that include the State Retirement and Worker's Compensation programs that are due October 31, 2020. He added that the recently passed FY2021 Budget is now posted online, and that a new Treasurer's Report format will be introduced at the August Regular Town Meeting.
- TUMHC Chair Skews reported that the Committee met on July 2<sup>nd</sup> to discuss and develop the new Virtual Walking Tour. The TUMHC will also be meeting with Carolyn Brackett of the Maryland Heritage Expansion on July 21<sup>st</sup> at 8:00 a.m. to tour the Town. She also thanked Town Administrator Snyder for helping restore the committee's Facebook page.
- SCW Chair Stephens reported they are finalizing the year-end report to close out the FY2017 grant.
- EC Chair Gunnoe reported that they have had to cancel the most events this year but will have a Community Shred Event on August 8<sup>th</sup> from 9 a.m. to 12 noon at Town Hall. They are still looking into the feasibility of holding a Drive-In Movie Event(s) and Trunk-Or-Treat will be held on Halloween which happens to fall on Saturday this year.

- Chief Burse reported for the CERT, stating that the UM CERT held a virtual meeting last Saturday where the membership held a remembrance of Commissioner Wanda Leonard and her great accomplishments working for the Town and especially for the stellar development of the UM CERT.
- Greenwill Consulting Group, LLC delivered updates on their work at the State Capitol on behalf of the Town. The report was also provided on a PowerPoint presentation for the Zoom attendees. It was noted that the \$175K Bond Bill marked for the Downtown UM Project was "unharmful" by this month's massive State Budget cuts.

President's Report:

- In lieu of a report, President Pennoyer stated she has always fought for the right of the public to be heard and have a chance to weigh-in on any action(s) and/or legislation the Board undertakes. She invited residents to please contact her or Staff with any concerns or questions at any time.

**Administrative Updates**

- 1.) Legislation, Projects and Initiatives: TA Snyder reviewed a spreadsheet included in the Board's Meeting Packet and shared on the Zoom Meeting platform via a PowerPoint presentation. He added the Judicial Review Hearing for the OMES has been made for September 11<sup>th</sup> at 1:30 p.m. via a Zoom Meeting platform, details will be posted online once received. And, the Town should hear back next month about its eligibility to join the "Main Street MD Program." It was noted that the associated "Affiliate Program" helps assist with Managers, training and other resources (besides grants.)

**Public Comment**

TUMHC Chair Skews asked for any update on the pallets found in the Western Branch, to which TA Snyder said WSSC was tasked with removing them, but they missed a few and some had washed up on the Water Street pedestrian walkway after the last flooding event.

A resident noted that there was no quorum present tonight and stated that this was not a valid Town Meeting as indicated by the Agenda. The Clerk replied this record is necessary for historical purposes.

Election Judge, and Friends of the Library member, Joseph Hourclé announced that the library was now open with social-distancing guidelines. He also noted the extra heavy truck traffic on Church Street was probably due to the construction work at the Main & Water Streets intersection. It was noted that Absentee Ballot Request Forms can be submitted by email. Deadline is Friday C.O.B.

**Candidate Forum**

At the top of the meeting, President Pennoyer noted this Forum was not to be a debate, and that the three candidates will speak in alphabetical order and have 3 minutes apiece to deliver their campaign statements. Next, residents can ask questions of the candidates, and finally, each candidate will have 2 minutes each to provide their closing statement.

The Candidate Forum was started at 8:05 p.m.

- Bryan A. Bontrager
- Janice Duckett
- Sarah Franklin

**Adjournment**

The meeting was adjourned at 9:08 p.m.

Respectfully submitted,



M. David Williams  
Town Clerk/Administrator

