

Town of Upper Marlboro

REGULAR TOWN MEETING

July 9, 2019 • 7:00 p.m.

Approved Minutes

Call to Order

The meeting was called to order at 7:00 p.m.

Roll Call: Wanda Leonard, President of the Board of Town Commissioners; Linda Pennoyer, Commissioner/Treasurer

Staff present: M. David Williams, Town Clerk/Administrator; UMPD Chief Burse; UMPD Sgt Samuel Irby; William Morgan/Director of Finance; Superintendent Darnell Bond/Public Works; Vickie Stewart/Executive Assistant; and, Kyle Snyder/Chief of Staff

Also present: SCW Chair Evelyn Stephens; EC Chair Jeremy Gunnoe; TUMHC Chair Patti Skews; CERT Secretary Alonzo Joy; and various citizens and interested parties.

Pledge of Allegiance

Approval of Meeting Minutes & Financial Reports

The President received consent to the Agenda. Commissioner Pennoyer motioned to approve the Town Meeting minutes from June 10, 2019, the Work Session minutes from June 17, 2019 and the Treasurer's Report as of June 30, 2019. President Leonard seconded. All June's Town Meeting and Work Session minutes, plus, the June Treasurer's Report were unanimously approved.

Reports

Staff/Committees: Chief Burse delivered the UMPD report for the month of June 2019, a handout was provided. He noted that in addition to the many meetings and trainings he's attended throughout the County, both he and Sgt. Irby also provided Security for the recent UM Movie Night event.

Superintendent Bond delivered the Public Works reports for May and June 2019, a handout was provided. Aside from numerous training classes, extensive maintenance, Town beautification and capital improvement projects, it was noted that new signage for School Lane & Elm Street had been installed.

Town Clerk Williams reported on his involvement with the MML Summer Conference as an appointee on their Conference Committee this year, noting the exceptional, positive feedback from attendees who acknowledged the Town's excellent sponsorship and production of the Welcome Reception on Sunday.

TUMHC Chair Skews reported that the Committee toured Mt. Lubentia on June 15th, and, attended the 2nd Annual Genealogy Conference on June 23rd in Southern Maryland. Their next Archiving Session will be on July 20th, and that afternoon they will assist at Darnell's Chance's Ice Cream Social. She added they will have a booth at the 2019 National Night Out (NNO) on Aug. 6th, and at the "Cruiz'n Main Street" Car Show on Aug. 24th. The TUMHC's next Quarterly Meeting will be on Aug. 17th.

EC Chair Gunnoe reported on their first Movie Night on June 15th, noting they had 250-300 people at the new location at Sasscer Field. He announced the next movie, *How to Train Your Dragon*, was scheduled for July 20th, adding that they will be showing *Captain Marvel* on August 17th. He noted the EC will also have a booth at the 2019 NNO event on August 6th. Then then welcomed volunteers to participate.

SCW Chair delivered an update on the Façade Improvement Program (FIP), noting the SCW has received two (2) new applications for 14708 Main Street (historic Magruder Law Office), and for 5311 Water Street. She added they are hoping to accept 2 or 3 additional applications if funding allows.

CERT Secretary Alonzo Joy reported that the UM CERT will also have a booth at the 2019 NNO, where they will demonstrate how to assemble Emergency Kits. He said they will also participate at the next EC Movie Night, adding that the CERT is very, very eager to provide presentations/demonstrations disaster relief and emergency responses for Town and area civic associations, as well as, resident/citizen groups. He added the UM CERT meets every month at Town Hall and welcomes new members.

Commissioner Pennoyer: Reported on the benefits of the educational and networking opportunities she encountered at the MML Conference, acknowledging the hard work involved. She attended the CSA23 meeting which focused on organizing for the 2019 NNO event. It was noted that she was elected as Secretary for the PGC Municipal Association Board (PGCMA.)

President Leonard: Reported that UMPD Officer Andy Ferraro had just retired after 18 years of service to the Town, adding he will be greatly missed. She then introduced Kai Bernal-LeClaire, Evelyn Stephens, and Sarah Franklin as the 3 candidates running for the vacant Commissioner's seat on the current Board. She then delivered updates on the following topics: 1.) MMI Summer Conference Booth in "Municipal Main Street" Exhibit Hall was impressive; 2.) Delivered a workshop on "Starting a CERT" for conference attendees; 3.) Both Clerk Williams and Chief of Staff Snyder were recent winners in a nation-wide "Clerk Honor Roll" award program, as 2 out of the 3 Clerks recognized from the State of Maryland; 4.) New parking meter heads are expected by July 22nd; 5.) New Town business license deadlines have been extended, and a comprehensive master-list of active Town businesses is underway; 6.) Moving forward with plans for a UM Branch of the PGC Chamber of Commerce; 7.) The Town has been working with 4 interns from the PGC Summer Youth Program; and, 8.) The one-year anniversary of the June Ribbon-Cutting Ceremony for the new Town Hall was noted.

Business

- 1.) Resolution 2019-09 Check Signatures: The resolution's introduction was read aloud by the Clerk. President Leonard motioned to pass Resolution 2019-09, Commissioner Pennoyer seconded. With all in favor, the motion was unanimously passed.
- 2.) Annexation Resolution 01-2019: Annexation Phase I: The President reviewed the Resolution's history and time-table for its Public Hearing and final passage, noting that AR 01-2019 and all related Exhibits are posted on the Town website and available at Town Hall.
- 3.) Special Event Application/Cruzin' Main Street: An application for the annual event was reviewed by the Board and highlights were read aloud by the Clerk. Commissioner Pennoyer requested that all Town businesses are properly notified of the event. It was noted Board signatures will be required on the attached SHA Street Closure Request Form. Commissioner Pennoyer motioned to accept the application as submitted, President Leonard seconded. The motion was passed. unanimously approved.
- 4.) Banner Town 2019 presentation: The Clerk reviewed the annual MML program requirements and affixed this year's award to the plaque acknowledging consecutive awards achieved since 2013.
- 5.) Swearing in of BoSE Member: President Leonard stated that Ellen Storey's application was accepted by the Board, and that she will be sworn-in by the President at a later time.

Public Comment

A Town resident and business owner expressed concerned at the lack of notice with some business owners about changes and new fees in licensing. The Board acknowledged the Town's error, and the President said the issue will be addressed at the next Work Session. Another resident asked the Town to reconsider the new fees, taxes and meter rates, adding that the Annexation Plan was not handled correctly. The Clerk noted an amended schedule indicating a new Public Hearing date. A third resident noted recent construction at the Library is expected to be completed by July 9th, and then suggested a "Meet the Candidates" event be considered. He then expressed his support for the Phase 1 Annexation Plan.

Adjournment

The meeting was adjourned by the President at 7:48 p.m.

Respectfully submitted,



M. David Williams
Town Clerk/Administrator

