

Town of Upper Marlboro

REGULAR TOWN MEETING

January 14, 2020 • 7:00 p.m.

Approved Minutes

Call to Order

The meeting was called to order at 7:00 p.m.

Roll Call: Commissioner Wanda Leonard; Linda Pennoyer, President of the Board of Town Commissioners; Kai Bernal-LeClaire, Commissioner/Treasurer

Staff present: M. David Williams, Town Clerk; UMPD Chief Burse; UMPD Sgt. Samuel Irby; William Morgan/Director of Finance; Superintendent Darnell Bond/Public Works; UMPD Code Officer Vickie Stewart; UMPD Cpl. Katherine de Barros; and, Kyle Snyder/Chief of Staff

Also present: Ray Feldman/Feldman Communications Strategies LLC; MVFD President Jeffrey Beavers; TUMHC Archivist Brian Callicott; BoSE Judge Joseph Hourclé; plus, various citizens and interested parties.

Pledge of Allegiance

Consent to the Agenda

The President received unanimous consent to the Agenda.

Approval of Meeting Minutes & Financial Reports

President Pennoyer asked for a motion to approve the Regular Town Meeting minutes from December 10, 2019, the Board Work Session minutes from December 17, 2019, and, the Treasurer's Report as of December 31, 2019. All December's Town Meeting and Work Session minutes, plus, the December 2019 Treasurer's Report were unanimously approved by motions from the Board.

Reports

Departments/Committees: Chief Burse delivered the UMPD report for the month of December 2019, a handout was provided in the Board Meeting packet. He added an update on the status of the Dodge Charger police cruiser, noting additional quotes for repair were comparable to original County quote of \$8.6K. He recommended that the vehicle be dead-lined as it also has four open recalls.

Superintendent Bond delivered the Public Works projects status report for December 2019, a handout was provided in the Board Meeting packet.

Director of Finance Morgan reviewed highlights of the December 2019 Treasurer's Report, noting revenues from Fines, Licenses and Permits are trending high, and will be looking into the possible transfer of excess to the Town's Reserve Fund. He added the FY19 Financial Audit was completed and filed by the deadline.

MVFD President Beavers delivered a brief report on his Station's status of operations.

TUMHC Archivist Callicott announced they did not meet in December but will hold a meeting on January 18th at 10 a.m., adding there will also be a meeting of the MD Lynching Memorial Project at 2 p.m.

CoS Snyder reported for the Events Committee stating the EC is working on scheduling a "Coffee with the Commissioners-Meet & Greet" event, and, have started preparations for the 2020 Marlboro Day Festival.

President Pennoyer reported for SCW Chair Stephens stating the Workgroup will be meeting next week with the PG Arts Council to discuss the Town's current Mural Project. She added that one more application has been received for the Town's Façade Improvement Program.

CERT President Leonard reported a "2019 Year-End Report" has been submitted to Chief Burse for review.

Commissioner Bernal-LeClaire: Announced he had attended the Holiday Party and urged others to attend the upcoming MD Lynching Memorial Project meeting. He also thanked all who came out to vote.

Commissioner Leonard: Reported that she met with MD Senior Affairs PEPCO representative about the possible future installation of charging stations in Town.

President Pennoyer: Thanked all for voting and is pleased that the same Board can continue its work. Delivered updates on the following topics: 1.) Offices will be closed on Monday Martin Luther King, Jr. Day, so Yard Waste and Bulk items will be picked up on Tuesday after the Holiday; 3.) The *Landings* newsletter will be distributed in February; 4.) Will be placing a classified ad for a full-time Deputy Clerk position soon; and, 5.) The Annual Beltway Barbeque will be held June 6th this year in the downtown area, and the Wine Festival is scheduled for the next day on the 7th at the Show Place Arena. She added that diversity and inclusion will continue to be a priority for the Board and welcomed resident's input on Town operations.

Business

- 1.) Swearing-in of Board selected Treasurer: President Pennoyer administered the Oath of Office to Commissioner Bernal-LeClaire to serve as the Town's Treasurer for the 2020-2022 term. An Oath of Office form was signed and sealed.
- 2.) Resolution 2020-01 Check Signatures: Clerk Williams explained the need for the resolution that gives authority for specific officials or staff members to render their signatures for checks over a certain amount, and/or, when the need arises due to specific circumstances of temporary absence. After the reading of the Resolution, Commissioner Bernal-LeClaire motioned to approve Resolution 2020-01, Commissioner Leonard seconded. The motion passed unanimously.

Administrative Updates

- 3.) Legislation, Projects and Initiatives: CoS Snyder reviewed the spreadsheet on ongoing Town Projects. Copies were distributed.
A resident inquired about a missing "No Thru Trucks" sign at Old Crain and Church Street, CoS Snyder replied that probably could be handled through the Town's Maintenance budget. Friends of the Library President Joseph Hourclé requested the Town include a bike rack for the Library on Main Street in the \$100K Streetscape Grant.
- 4.) General Board and Administration Staff Items: There were no additional items brought forth to the Board at this time.


Public Comment

No public comment was offered to the Board at this time.

Adjournment

President Pennoyer motioned to adjourn, Commissioner Bernal-LeClaire. With all in favor, the meeting was adjourned at 7:41 p.m.

Respectfully submitted,



M. David Williams
Town Clerk/Administrator

