

Town of Upper Marlboro

14211 School Lane • Upper Marlboro, Maryland 20772 • 301-627-6905

Work Session Minutes

September 26, 2017 – 3:00 p.m.

Approved

Call to Order

- Meeting was brought to order at 2:50 PM.
- Roll Call – President James Storey; Commissioner Nancy Clagett; Commissioner Linda Pennoyer; Deputy Clerk Kyle Snyder; Chief Calvin Washington.
- Pledge of Allegiance

Reports

Commissioner Clagett: Reported that she is working on interior finishes of the new Town Hall.

Commissioner Pennoyer: Reported that she attended the PGCMA meeting, and reported that residents are thankful the Town was staging officers at School Bus stops around Town.

President Storey: Reported that the DPW surplus '99 Stake Body Truck sold for just under \$6,000 at auction; the Sheriff's Office is hosting a Purple Lights Night Event at the CAB on October 2nd at 7pm; and the Town's new radar speed sign has been deployed.

Business

- Ordinance 2017-03: Commercial Property Standards: The Board discussed Section 9 of the 3rd draft Ordinance, and it was decided that this section would be re-written and submitted to the Town Attorney for review and scheduled for approval/vote at the October Town Meeting.
- Ordinance 2017-04: Street Construction and Utility Cuts: The Board reviewed this Ordinance scheduled for approval/vote at the October Town Meeting.
- Ordinance 2017-05: Washington Gas Light Franchise Extension: The Board reviewed this Ordinance scheduled for approval/vote at the October Town Meeting.
- Public Works Facility: President Storey provided an overview of the Public Works Facility Renovation Project, and the issues with connecting the facility to water and sewer. Commissioner Clagett made a motion to accept the proposal from McCall Plumbing for \$2,000 to investigate drilling a well and installing a sewer holding tank at the facility. Commissioner Pennoyer seconded the motion. With all in favor the motion passed.
- Special Permit Application: The Board reviewed a permit application for the Douglass HS Homecoming parade on Oct. 14. Commissioner Clagett made a motion to approve the application. Commissioner Pennoyer seconded the motion. With all in favor the motion passed.
- Town Hall Phone System Procurement: The Board reviewed three quotes for a new Town Hall phone system. Commissioner Clagett made a motion to accept the quote from McEnroe Voice and Data for \$6,014.86. Commissioner Pennoyer seconded the motion. With all in favor the motion passed.
- General/Administration issues: Deputy Clerk Snyder gave an overview on quotes for a new Town Website, and Chief Washington gave an update on the Passport Mobile Parking & Citation application project. Commissioner Pennoyer requested that the Town look into raising the salary of the two Commissioners for the 2018/2019 Board to encourage residents to run, it was agreed that Commissioner Pennoyer would research the topic and report back.

Adjournment

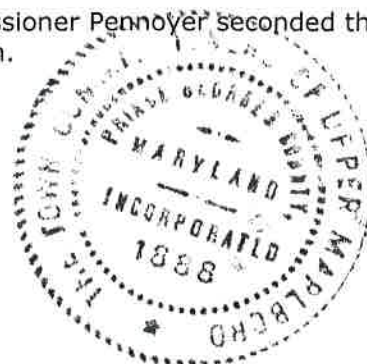
Commissioner Clagett made a motion to adjourn, Commissioner Pennoyer seconded the motion. With all in favor, the meeting was adjourned at 11:39 a.m.

Respectfully submitted,


Kyle Snyder
Deputy Clerk

October 10, 2017

Work Session Minutes



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