

# Town of Upper Marlboro

14211 School Lane • Upper Marlboro, Maryland 20772 • 301-627-6905

## Work Session Minutes

February 28, 2017 - 9:15 a.m.

Approved

### Call to Order

- Meeting was brought to order at 9:15 a.m.
- Roll Call – President James Storey; Commissioner Nancy Clagett; Commissioner Linda Pennoyer; Deputy Clerk Kyle Snyder; and SCW Chair Steve Sonnett, Chief Gonnella, Town Clerk M. David Williams
- Pledge of Allegiance

### Reports

Commissioner Clagett: Reported that the Town is working with SHA to have repairs done to the Old Crain Highway Monument. She is also researching flooring options for the Town Hall Addition.

Commissioner Pennoyer: Reported that she attended County Executive Baker's Municipal Listening Forum on February 21, and that she plans to meet with one of his aids on March 8 regarding the possibility of County Economic Development funds being provided to the Town. After discussion, it was decided Commissioner Pennoyer would attend the meeting and report back to the Board. She will also be touring the Calvert Brewing Company after the Board was invited by the State Comptroller.

President Storey: Announced that SB-397 unanimously passed the State Senate. We have been trying to address issues with the Town Hall phone system but it is evident that new system is needed. The Town purchased high visibility "No Truck" signage for Elm & Church Streets after resident concerns.

### Business

Town Hall Addition & Renovation: President Storey reported that the final architectural plans are due by this afternoon, and Project Manager Fran Mclellan is obtaining three bids per Ordinance 2011-02 for the Board to review. Planning for a May groundbreaking.

Elm Street Improvements & Repaving Project: President Storey provided an update on the Elm Street project. Pepco has moved its poles, but still needs to move some of its equipment. The Town has received several entry agreements, and the Board will need to approve two driveway cuts per Ordinance 2016-03 at the March Town Meeting. RDA Engineer Ben Robertson has been coordinating with the County for paving their section of the street.

Ordinance 2017-01 Building & Permitting: President Storey gave an official introduction of the Ordinance after its pre-introduction at the February Town Meeting. The Board reviewed resident feedback, and minor proposed changes. The Board will vote on the Ordinance at the March Town Meeting.

Resolution 2017-00 Chief Gonnella's Retirement: President Storey presented retiring Police Chief Michael Gonnella with a Resolution thanking him for his 12+ years of service to the Town.

General/Administration Issues: Deputy Clerk Kyle Snyder presented a draft postcard to be mailed to all residential properties within Town advising them how to receive Town news and alerts online and through social media. President Storey reminded the Board that Chief's retirement reception would be later today at Town Hall.

### Adjournment

Commissioner Clagett made a motion to adjourn, Commissioner Pennoyer seconded the motion. With all in favor, the meeting was adjourned at 10:29 a.m.

Respectfully submitted,

  
Kyle Snyder  
Deputy Clerk

