

Town of Upper Marlboro

REGULAR TOWN MEETING

July 11, 2017

Approved Minutes

Call to Order

The meeting was called to order at 7:30 p.m.

Roll Call: James Storey, President of the Board of Town Commissioners;
Nancy Clagett, Commissioner/Treasurer; Linda Pennoyer, Commissioner

Staff present: M. David Williams, Town Clerk/Administrator

Also present: UMPD Chief Washington, THARP Mgr. Fran McLellan, Elm Street Project Mgr. Ben Robertson/RDA and various citizens and interested parties.

Pledge of Allegiance

Approval of Meeting Minutes & Financial Reports

President Storey asked for consent to the Agenda. Approval was granted by all Commissioners present. The minutes from the June 6, 2017 Regular Town Meeting, the June 20, 2017 Work Session, and the June 22, 2017 Special Board Meeting were acknowledged by the Board as reviewed. Two minor edits were noted by the Clerk. Commissioner Clagett motioned to approve all three sets of minutes as amended, and Commissioner Pennoyer seconded. All minutes from June's Regular Town Meeting, Special Board Meeting and Work Session were unanimously approved.

Commissioner Clagett reviewed highlights of the Treasurer's Report as of June 30, 2017. She noted that total operational revenues and general government expenses were within an acceptable range of the 100% benchmark for 12 months into FY2017. She said line item #6280 was high for unknown reasons, noting the County-supplied list has not been itemized for the last couple of years. The President added that 3 CDs have been liquidated for current Capital Projects, and a fourth will be added to the liquid assets line item come August 1, 2017. The Town will then have 10 active CD accounts after August 1st. President Storey motioned to approve the Treasurer's Report, Commissioner Clagett seconded. The Treasurer's Report as of as of June 30, 2017 was unanimously approved.

Reports

Staff/Committees: SCW Chair Steve Sonnett noted their last meeting had been canceled due to members vacation schedules, but delivered some updates on ongoing SC Projects: 1.) Will have telephone conference tomorrow with Rod Hill of Whitman Requardt & Associates to discuss Downtown Sidewalk & Streetscape Project; 2.) Working with Kim Fischer of the UMD/Center For Smart Growth on a MOU to produce a "30 percent" trail-project study, with an agreement with the Redevelopment Authority for funding of a new Town Bike & Ped Trail to connect downtown to UM Community Center on Marlboro Race Track Rd.; 3.) The F.I.P. application for Mom's Thai Restaurant (14710 Main) is now with the State.

TUMHC Chair Brian Callicott thanked Accountant Julian Wyvill for his donation of an 1865 Land Deed (Reichard to Brooks) for an Upper Marlboro property not far outside the Town's corporate boundaries. He also noted: 1.) TUMHC email account (historic@uppermarlboromd.gov) has been fixed; 2.) TUMHC to demonstrate "hand-cranking" at the Ice Cream Social at Darnall's Chance on July 15th; 3.) Scan of 1911 Chesapeake Railway Station postcard now on TUMHC Facebook page with 452 "follows"; 4.) TUMHC's Weebly website still attracting area interest in historic properties and volunteers; 5.) The TUMHC will have a booth at the National Night Out on August 1st. Linda Pennoyer added that the TUMHC approved a proposed LED sign for the Union United Methodist Church to replace the old LED sign.

Chief Washington reported the UMPD expects new body armor next week. Two applicants for the part-time officer position are currently being reviewed/vetted, and, another applicant for a new intern position will be reviewed following a 90-day probation period.

The Town Clerk thanked all who helped with the preparations for the Groundbreaking Ceremony held on June 14th and distributed copies of a press release article about the event written by the EDC. He also

adding that the Town was also presented with a placard for meeting the criteria to be designated as a "2017 Banner Town" by the MML. He then affixed the placard to the official Banner Town display board.

Commissioner Clagett: Reported that she met with a recommended flooring contractor to get samples of flooring tiles and surfaces for the new Town Hall. She exhibited the samples to those in attendance noting that installation would not happen until October. She also reported that the 2017-2018 Town Wellness Program was starting a new year and she hoped the program could be expanded to include Town residents as well. Ideas for events/outings, incentives and prizes were also mentioned.

Commissioner Pennoyer: Reported on the classes that she attended at the MML Summer Conference, noting a Strategic Marketing class as especially relevant to the Town's revitalization. She added that the County Executive made an announcement at the Conference about new Administrative offices in Largo. It was noted the County intends to keep the Town of Upper Marlboro as its Seat of Government, and continues to state that any vacated offices downtown will be filled back up with other agency personnel.

President Storey: President Storey delivered updates on the following topics: 1.) New owner of Lot 25/Rectory Lane has signed an entry agreement that will enable the SHA to complete the new Route 725 ADA sidewalk; 2.) Annual Audit will start on August 9th; 3.) I-Net equipment installation at Town Hall is scheduled for July 18th and 25th enabling the Town to connect to County and State databases.

Business

Elm Street Repaving & Upgrades Project: Civil Engineer/Project Manager Ben Robertson of RDA delivered an overview of progress to date, and updates on the completion schedule as well. He thanked all who participated in the team effort to overcome the hidden obstacles and keep the project on schedule. The President then noted the conditions and inherent hazards of the street that necessitated the project, adding that the Town was fortunate to have it become a joint effort with the County to include the whole street to its intersection with Governor Oden Bowie Drive at no extra cost to the Town.

Town Hall Addition & Renovation Project: Project Manager Fran McLellan delivered updates on the construction schedule, and, minor procedural and material changes that may save the Town on costs.

Special Event Application: An application for the 12th Annual Cruzin' Main Street Car Show was reviewed and put up for a vote for approval by the Board. President Storey noted that a copy of an additional SHA Permit was to come. Commissioner Clagett motioned to approve the application with the understanding that a Street Closure Permit application will also be submitted to the SHA. Commissioner Pennoyer seconded. The Special Event application was unanimously approved.

General/Administration issues: No other issues were brought before the Board at this time.

Public Comment

A resident of Elm Street read aloud a prepared statement with numerous complaints about the Elm Street Repaving & Improvements Project. President Storey asked the resident to submit his written comments and the Board would reply to every item addressed. The document was not registered with the Clerk before, during or after the course of this meeting.

A Rectory Lane resident asked the Project Manager to reply to the Elm Street resident's complaints. A back and forth discussion ensued that included the assertion that the Post Office would no longer deliver mail to the north side of Elm Street because of the new ADA sidewalk. Public Safety issues and concerns and the total number of days the project has taken to complete, were also expressed as complaints.

Another resident inquired if the Town would be interested in conducted a Town-wide Yard Sale. A visiting Greater Marlboro citizen asked Chief Washington about the UMPD body cameras.

Adjournment

Commissioner Clagett motioned to adjourn, and Commissioner Pennoyer seconded the motion. With all in favor, the meeting was adjourned at 8:28 p.m.

Respectfully submitted,



M. David Williams
Town Clerk/Administrator

