

# Town of Upper Marlboro

14211 School Lane • Upper Marlboro, Maryland 20772 • 301-627-6905

## Work Session Minutes

June 21, 2016 - 9:15 a.m.

Approved

### Call to Order

- Meeting was brought to order at 9:17 a.m.
- Roll Call – President James Storey; Commissioner Nancy Clagett; Commissioner Linda Pennoyer; Deputy Clerk Kyle Snyder; SCW Chair Steve Sonnett.
- Pledge of Allegiance

### Reports

Commissioner Clagett: Reported that the concrete planters have been placed around the downtown area with flowers planted, and the merchants are enthusiastic. Still working on the Town entrance signs and additional enhancements for the Cahn Memorial.

Commissioner Pennoyer: Had no report at this time.

President Storey: Advised the Town continues to move forward with the Town Hall Addition & Renovation Project—still waiting for geotech survey results to determine the type of foundation needed. The Town has purchased mobile pedestrian signage for the CAB & Courthouse crosswalk on Main Street to both better improve pedestrian safety and discourage motorists from parking in the crosswalk. Still working with residents on Elm Street to discuss their concerns with the repaving & sidewalk project. Town Police will be placing the pool police car along 725 to discourage speeding.

### Business

Sustainable Communities Workgroup: Chair Steve Sonnet announced that Christina Pompa has been transferred to a different M—NCPPC department and her workload with the Façade Improvement Program Grant will need to be redistributed. The current focus is on submitting the Town's application for the FY2017 grant cycle to the State by July 15, 2016.

FY2016 Detailed Budget: A second round of FY16 year-end adjustments were reviewed. Commissioner Clagett moved to accept the year-end adjustments as presented, and the motion was seconded by Commissioner Pennoyer. The motion was passed unanimously.

Town Hall Parking Lot Resurfacing: President Storey presented the three bids by contractors on the project to resurface the Town Hall parking lot using funds in the FY2016 budget. A motion was made by Commissioner Clagett to accept the bid from M & L Contractors for \$32,500.00 for the project. The motion was seconded by President Storey. The motion passed 2-1.

Public Works Facility Shed Demolition: An overview was given by President Storey on the dangerous conditions of a large shed at the Public Works Facility and needed to be torn down. A motion was made by Commissioner Clagett to accept the proposal from M & L Contractors to demo the shed at \$3,800 from FY16 funds, President Storey seconded. The motion unanimously passed.

Ordinance 2016-02 & Resolution 2016-04: The Board considered citizen concerns submitted concerning the Traffic & Parking ordinance introduced at the June Town Meeting.

"ZipTrips" Planning: The Board discussed preparations for the show's live broadcast on July 29th.

General/Administrative Issues: The Board discussed SHA signage and possible safety/compliance issues regarding a seasonal tent in the downtown area.

### Adjournment

President Storey made a motion to adjourn; Commissioner Pennoyer seconded the motion. With all in favor, the meeting was adjourned at 10:37 a.m.

Respectfully submitted,

  
Kyle Snyder  
Deputy Clerk