

# Town of Upper Marlboro

14211 School Lane • Upper Marlboro, Maryland 20772 • 301-627-6905

## Work Session Minutes

May 24, 2016 - 9:15 a.m.

Approved

### Call to Order

- Meeting was brought to order at 9:17 a.m.
- Roll Call – President James Storey; Commissioner Nancy Clagett; Commissioner Linda Pennoyer; Town Clerk/Administrator M. David Williams; Deputy Clerk Kyle Snyder
- Pledge of Allegiance

### Reports

Commissioner Clagett: Gave an overview of the Sustainable Communities Workgroup meeting.

Commissioner Pennoyer: Will be attending a Grant workshop at the Hyattsville Library today.

President Storey: Advised the Town will begin enforcing Ordinance 88-1 Litter & Weeds this summer.

### Business

Sustainable Communities Workgroup (SCW): Commissioners Pennoyer & Clagett highlighted issues being addressed by the Workgroup. Topics reviewed included: 1.) Still receiving and processing FIP Grant Applications; 2.) Discussion of adaptive re-use of the Old Marlboro Elementary School Building; 3.) Looking into grants for a downtown coordinator/manager 4.) Power washing, landscaping and fixing the Cahn Memorial 5.) Discussing with County Dept. of Transportation to use smaller buses for the Upper Marlboro Circuit route.

Church Street Parking Lot: The Board voted unanimously to approve the purchase of an IPS MS1 Parking Kiosk at the cost of \$7,000.00 that was postponed at the May Town Meeting.

Ordinance 76-1 Re-draft Discussion: The Board discussed the draft of Ordinance 16-2 Traffic & Parking, which would consolidate and update 18 existing Town traffic-related ordinances. The draft will be sent for legal review and presented at the June Town Meeting, and voted on in July.

Town Wellness Program: Commissioner Clagett and Town Clerk Williams gave an overview of the Town's planned Wellness program for FY2017.

Ordinance 2016-01: FY 2017 Town Operating Budget: President Storey reviewed the FY2017 Town Budget and highlighted the changes, to be voted on at the next Town Meeting in June.

Memorial Day: President Storey gave an overview of the Town's Memorial Day ceremony being held on Monday May 30.

June Work Session (reschedule): President Storey advised that the June Town Work Session conflicts with the annual MML Convention in Ocean City. The Board agreed to move the worksession to Tuesday June 21, 2016, same time.

General/Administration Issues: The Board discussed a zoning violation on Main Street and the steps being taken by the Town to have the issue corrected. The Board also discussed drafting a Resolution voicing the Town's concerns for pedestrian safety at the Water Street bus stop.

### Adjournment

Commissioner Pennoyer made a motion to adjourn, Commissioner Clagett seconded the motion. With all in favor, the meeting was adjourned 11:13 a.m.

Respectfully submitted,

  
Kyle Snyder  
Deputy Clerk

