

Town of Upper Marlboro

14211 School Lane • Upper Marlboro, Maryland 20772 • 301-627-6905

Work Session Minutes

April 26, 2016 - 9:15 a.m.

Approved

Call to Order

- Meeting was brought to order at 9:17 a.m.
- Roll Call – President James Storey; Commissioner Nancy Clagett; Commissioner Linda Pennoyer; Town Clerk/Administrator M. David Williams; Deputy Clerk Kyle Snyder; Christina Pompa/M—NCPPC; and Steve Sonnet/Sustainable Communities Workgroup Chair.
- Pledge of Allegiance

Reports

Sustainable Communities Workgroup (SCW): Chair, Steve Sonnett, highlighted issues for the Board's attention and/or action. Topics reviewed included: 1.) Reminder for Board to decide on new parking meters; 2.) Downtown sidewalk upgrade by SHA; 3.) Meeting with SHA & County regarding the Main & Water Streets intersection and Bus Stop 4.) Volunteers to meet with SCW Chair on April 29 to discuss Town Economic Development for the Downtown Area.

Commissioner Clagett: Reported the Cahn Memorial is going to be pressure washed and augmented with additional elements (composite designs were made available.)

Commissioner Pennoyer: Met with the Clerk of the Circuit Court, Sydney Harrison, regarding the TUMHC's "Memories and Morsels on Main Street" event. Discussed Main Street safety concerns and the Town's corporate boundaries.

President Storey: Delivered an update on the Elm Street Repaving & Sidewalk Project, reporting he went door-to-door to get entry agreements signed. The Town Hall Addition & Renovation Project is moving forward with soil sampling. Fox 5 News will feature the Town on Friday July 29th—Town should create a workgroup to prepare for the live broadcast.

Business

Public Works Facility: President Storey gave an overview of the current work needed that includes an electrical panel upgrade from 120 to 200 amp. Commissioner Clagett motioned to approve funding for the upgrading, Commissioner Pennoyer seconded the motion. With all in favor the motion was unanimously passed.

Church Street Parking Lot: The Board reviewed work needed at the Church Street parking lot that includes the purchase and installation of 120 tons of gravel and railroad ties. Commissioner Clagett motioned to approve the \$4K allocation for the upgrading, Commissioner Pennoyer seconded the motion. With all in favor the motion was unanimously passed. The President then presented an outline of several options for future Church Street parking lot upgrades.

Draft Resolutions 2016-04: To adopt Parking Meter Rates, and, draft Resolution 2016-05: Setting of Fees, were distributed for review and discussion.

Town Flag/Slogan: The Board discussed recent submissions and future plans for the Town Flag.

General/Administration issues: Town Clerk Williams explained how the clerks will be handling copies of correspondence to multiple Commissioners.

Adjournment

Commissioner Clagett made a motion to adjourn, Commissioner Pennoyer seconded the motion. With all in favor, the meeting was adjourned 11:13 a.m.

Respectfully submitted,



M. David Williams
Town Clerk/Administrator

