

# Town of Upper Marlboro

## REGULAR TOWN MEETING

December 13, 2016

Approved Minutes

### Call to Order

The meeting was called to order at 7:33 p.m.

Roll Call: James Storey, President of the Board of Town Commissioners;  
Nancy Clagett, Commissioner/Treasurer; Linda Pennoyer, Commissioner

Staff present: M. David Williams, Town Clerk/Administrator

Also present: Sgt. Calvin Washington and various citizens and interested parties.

### Pledge of Allegiance

President Storey led a moment of silence to acknowledge the passing of Town employee Henry Gray.

### Approval of Meeting Minutes & Financial Reports

President Storey asked for consent to the Agenda. Approval was granted by all Commissioners present. The Town Meeting minutes from November 8, 2016 and the Work Session minutes from November 22, 2016 were acknowledged by the Board as reviewed. Commissioner Clagett motioned to approve both sets of minutes, Commissioner Pennoyer seconded. All minutes from November's Town Meeting and Work Session were unanimously approved.

Commissioner Clagett reviewed highlights of the Treasurer's Report as of November 30, 2016. She noted that total operational revenues and general government expenses were within an acceptable range of the 42% benchmark for 5 months into FY2017. It was noted that Revenue line item #6394 represented the sale of the surplus Silverado; and, Public Safety Expense line item #8330 represented the new police equipment. President Storey said the Town is in good shape with liquidity, noting that 3 CDs up for renewal in January, April & May could be added to MLGIP funds currently totaling \$407,657. Commissioner Pennoyer motioned to approve the Treasurer's Report, President Storey seconded. The Treasurer's Report as of November 30, 2016 was unanimously approved.

### Reports

Staff/Committees: Sustainable Communities Workgroup Chair, Steve Sonnett, reported that the December SCW Meeting had been canceled by acclamation, but added that they were still awaiting confirmation from the State on the Town's FY2017 Community Legacy Grant application and award. TUMHC Member Brian Callicott noted a local blogger by the name "Marlboro Man" who posts items pertaining to Upper Marlboro history, and who has asked permission to glean historical text from the TUMHC website. He added that he, along with Dennis Campbell and F.O.P. personnel, toured an old well-site that they believe is the location where Francis Bowie's body was discovered nearly 120 years ago. Mr. Williams reported that a "Certificate of Appointment" listing TUMHC members had been printed, and that it will be framed and mounted for display in the Conference Room.

Commissioner Clagett: Reported that she attended the annual Legislative Banquet in Greenbelt last week. Priority issues were identified for the next opening session in Annapolis in mid-January. The top-priorities were: 1.) Stabilizing HUR Funding; 2.) Stormwater Management Fees; and, 3.) Coordination of State Utility and Local Government construction projects.

Commissioner Pennoyer: Reported that she attended the Citizen's Police Academy graduation ceremony in support of Upper Marlboro CERT team members Wanda Leonard and Regina Sollers. The CERT Team recently held a meeting at the Villages of Marlborough HOA, and will be holding other meetings at the Meadows in the near future. The Team also "adopted" 2 families for Thanksgiving as a contribution to Trinity Church's Holiday Gifting Program.

President Storey: President Storey recalled highlights from the Tribute to past Town employee Henry Gray, noting that over 350 people attended his service at St. Mary's last Friday. He then delivered updates on the following topics: 1.) A notice for part-time employment will be posted on Town website; 2.) Main Street crosswalk-striping is complete; 3.) Installation of Route 725 "missing" sidewalk segments should be completed in FY2017; 4.) Water Street Bus Stop paperwork has been received by the DPW&T Director's Office; 5.) December Work Session has been rescheduled to December 20; 6.) "Thank You's" were extended to those who volunteered and attended the Town Hall-iday Party last Sunday; and, 7.) Town Offices will be closing early at 1:00 p.m. on Friday December 23.

## **Business**

Ordinance 2016-04: Public Ethics: The President reviewed the ordinance that was introduced at the November Town Meeting. He noted that resident's input was reviewed and discussed at the November Board Work Session, and was now up for a vote. He added that the ordinance is required by the State for most municipalities, and since the Town had received an exemption from the mandatory filing in the recent past, no financial disclosures will be required by Town elected and appointed officials. A resident asked if the State would be reviewing the ordinance, the Clerk replied that the State Ethics Commission reviewed municipal ordinances that are filed at the MD State Law Library every 3 years. Commissioner Pennoyer motioned to approve the ordinance, Commissioner Clagett seconded. With no one in opposition, Ordinance 2016-04 was unanimously approved.

FY2017 Mid-Year Budget Adjustments: Copies of the mid-year line item adjustments to the FY2017 Detailed Budget was distributed and reviewed by President Storey. Commissioner Clagett motioned to approve the adjustments as presented, Commissioner Pennoyer seconded. With no one in opposition, the Mid-Year Adjustments to the FY2017 Budget were unanimously approved.

General/Administration Issues: There were no issues and/or new business items presented at this time.

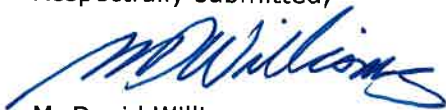
## **Public Comment**

Ellen Storey thanked everyone for helping her put-on the Town Holiday Party last Sunday, especially Linda Pennoyer and Patti Skews who supplied and directed the kid's holiday craft activities. She also thanked the Public Works Department for the decorations and room set-up, and Barbie Sonnett and Nancy Clagett for their excellent culinary contributions.

## **Adjournment**

Commissioner Clagett made a motion to adjourn, Commissioner Pennoyer seconded the motion. With all in favor, the meeting was adjourned at 8:08 p.m.

Respectfully submitted,



M. David Williams  
Town Clerk/Administrator

