

Town of Upper Marlboro

REGULAR TOWN MEETING

December 8, 2015

Approved Minutes

Call to Order

The meeting was called to order at 7:30 p.m.

Roll Call: Stephen F. Sonnett, President of the Board of Town Commissioners
James Storey, Commissioner / Treasurer
Larissa A. Ferrer, Commissioner

Staff present: M. David Williams, Town Clerk/Administrator

Also present: Various citizens and interested parties.

Pledge of Allegiance

Approval of Meeting Minutes & Financial Reports

President Sonnett asked for consent to the Agenda. Approval was granted by all Commissioners present. The Town Meeting minutes from November 10, 2015 and the Work Session minutes from November 24, 2015 were acknowledged by the Board as reviewed. Commissioner Ferrer motioned to approve both sets of minutes, Commissioner Storey seconded. All minutes from November's Town Meeting and Work Session were unanimously approved.

Commissioner Storey reviewed highlights of the Treasurer's Report as of November 30, 2015. He noted that total operational revenues and general government expenses were within an acceptable range of the 41.7% benchmark for 5 months into FY2016. He noted that income tax revenues to the Town had resumed and that there will be minor adjustments made to several expense line items in the Detailed Budget later on in the evening's Agenda. Under Investments, he indicated that 8 of the Town's 14 CDs will be up for renewal in 2016 and that interest rates are finally on the rise. Commissioner Ferrer motioned to approve the Treasurer's Report, President Sonnett seconded. The Treasurer's Report as of November 30, 2015 was unanimously approved.

Reports

Staff/Committees: Mr. Williams reminded all to get out and vote on January 4th. TUMHC Chair, Patti Skews said the Committee was looking into procuring a picture laminator and its own book stapler to produce their Walking Tour Booklet at less cost. She also reported that retired police officer turned author, Dennis Campbell, visited the Committee to share about a book he's written about Francis Bowie's murder in 1893 entitled *Redemption at Upper Marlboro*. She added that the book would be released in a couple of months and that the TUMHC is currently discussing the possibility of holding a book signing event, maybe in March, 2016.

Commissioner Ferrer: Reported that she visited the Building Permit office to check on the status of the Town's permit application for the pool removal project and raised concerns about possible conflicts between the application and the contractor's scope of work.

Commissioner Storey: Reported that the Benecon Healthcare Benefits Seminar that he attended in Lancaster, PA in November delivered good information on employer compliance with new requirements under the new Affordable Care Act. He said the Town has been a member of LGIT's healthcare cooperative since 2013, noting that the Town will need to follow closely all the requirements changes, in particular, the "Cadillac Tax" which is now scheduled to begin in 2018.

President Sonnett: President Sonnett reported that the Town has received a reply from County Executive, Rushern Baker, concerning the Town's Resolution 2015-03 opposing the moving of the County Seat of Government from Upper Marlboro. He said the letter affirms there has not been an attempt to make that change, and that he considers the issue closed for now. He then delivered updates on the following topics: 1) Officer Washington will be returning full-time for duty to the Town Police Department; 2) Careful review of Town Charter indicates current Board's term is up exactly one week

from Election Day at 8:00 p.m.—President Sonnett offered consulting assistance for new Board if needed; 3) The pool removal project permit has been issued, with slight modifications—it was noted that the remaining structure is no longer defined as a pool; 4) Three items have been added onto the contract—a) Raise exterior air-handler off ground to meet code, b) Relocate handicapped parking space to legal standards, and, c) Fascia board & gutter replacement to help further protect air handler from the elements. Some discussion ensued about a concern of the permitting process, plus, another concern about threats to personal safety due to the simultaneous disruption of the of the existing Town Hall foundation while the new addition foundation work is being conducted.

Business

Surplus Equipment: The surplused police cruiser has been posted for sale, however to make the record clear, the President asked for a motion to surplus the equipment that was originally installed as well. Commissioner Storey motioned to surplus the cruiser's console, sirens and lights. Commissioner Ferrer seconded the motion. With no one in opposition, the motion was unanimously approved.

Since one of the 2 Town credit card terminals is malfunctioning and the fact that both are too out of date to be serviced, the President requested a motion to surplus the 2 units. Commissioner Ferrer motioned to surplus the terminals, Commissioner Storey seconded. The motion was unanimously adopted.

FY2016 Detailed Budget: A copy of line item adjustments was distributed and reviewed by Commissioner Storey. Commissioner Ferrer motioned to approve the adjustments as presented, Commissioner Storey seconded. The Mid-Year Adjustments to the FY2016 Budget were unanimously approved.

General/Administration issues:

The TUMHC reminded everyone that the Public Forum concerning the historic evaluation of the Old Stone Building will be on December 15th at the County Administration Building starting at 6:30 p.m.

President Sonnett commended Deputy Clerk, Kyle Snyder, for his community outreach using both Twitter and Facebook social media in a user-engaging way.


Public Comment

There was no more public comment at this time.

Adjournment

Commissioner Storey made a motion to adjourn, Commissioner Ferrer seconded the motion. With all in favor, the meeting was adjourned at 8:02 p.m.

Respectfully submitted,



M. David Williams
Town Clerk