

# Town of Upper Marlboro

## REGULAR TOWN MEETING

July 8, 2014

Approved Minutes

### Call to Order

The meeting was called to order at 7:30 p.m.

Roll Call: Stephen F. Sonnett, President of the Board of Town Commissioners  
James Storey, Commissioner / Treasurer  
Larissa A. Ferrer, Commissioner

Staff present: M. David Williams, Town Clerk

Also present: Kirsten Peterson of the *Gazette* and various citizens and interested parties.

### Pledge of Allegiance

#### Presentation

President Sonnett introduced Christina A. Pompa, Planner Coordinator with the M—NCPPC Community Planning Division, who is currently assisting the Town with administrative support to implement and manage grant projects under its Sustainable Communities initiative. Ms. Pompa stated that she came to this Town Meeting to brief the Commissioners and deliver an update to the citizens about several downtown revitalization projects currently in the making. She noted that the Town has asked the SHA for a plan to retrofit existing sidewalks to meet ADA standards, and, a Bicycle & Pedestrian Accessibility Study request has also submitted to the Metropolitan Washington Council of Governments. She added that the Sustainable Communities Workgroup has been meeting every couple of weeks, and has decided to pursue a Façade Improvement Project grant that would be available for downtown property and business owners. She formally requested that the Board provide the cover letter for the application. After the presentation, the floor was opened for questions. After discussion, Commissioner Ferrer motioned to file a cover letter of support, in substantially the form as presented in the draft, along with the grant application to Mr. Kevin Baynes of the Maryland Department of Housing and Community Development by July 15, 2014. Commissioner Storey seconded the motion. With no one in objection, the motion was unanimously passed. President Sonnett then praised Ms. Pompa, her intern Kristen Franklin and the rest of the M—NCPPC staff members for their excellent work on behalf of the Town.

#### Approval of Meeting Minutes & Financial Reports

President Sonnett asked for consent to the Agenda. Approval was granted by all Commissioners present. The Town Meeting minutes from June 3, 2014 and the Work Session minutes from June 24, 2014 were acknowledged by the Board as reviewed. Commissioner Ferrer motioned to approve both sets of minutes, Commissioner Storey seconded. All minutes from June's Town Meeting and Work Session were unanimously approved.

Commissioner Storey reviewed highlights of the Treasurer's Report as of June 30, 2014. He noted that most of the Income/Revenue Current Percentages were on target for the last month of fiscal year 2014, with the exception of Income Taxes, which recent revenues received included cumulative payments from previous years. President Sonnett said that even though the Adopted Budget Amounts are adjusted each year to reflect the past years revenues, variables such as State Tax Auditors being more efficient makes for an unpredictable result. Commissioner Ferrer motioned to approve the Treasurer's Report, President Sonnett seconded. The Treasurer's Report as of June 30, 2014 was unanimously approved.

#### Reports

Staff/Committees: Mr. Williams announced that details of several events effecting the downtown in the next two months have been posted on the Town website.

Brian Callicott reported that the TUMHC would be preparing their booth displays for the Undaunted Weekend/Battle of Bladensburg event on August 23-24, 2014, and that they would also be holding their biannual elections for the Committee Board in August.