

# Town of Upper Marlboro

## REGULAR TOWN MEETING

August 14, 2012

Approved Minutes

### Call to Order

The meeting was called to order at 7:30 p.m.

Roll Call: Stephen F. Sonnett, President of the Board of Town Commissioners  
James Storey, Commissioner/ Treasurer  
Joseph A. Hourclé, Commissioner

Staff present: M. David Williams, Town Clerk

Also present: Various citizens and interested parties.

### Pledge of Allegiance

### Review/Approval of Meeting Minutes & Financial Reports

President Sonnett asked for consent to the Agenda. Approval was given by both Commissioners. The Town Meeting minutes from July 10, 2012 and the Work Session minutes from July 24, 2012 were summarized by Commissioner Hourclé. Two minor changes were noted by the Clerk. Commissioner Storey motioned to approve both sets of minutes as amended, Commissioner Hourclé seconded. All minutes from July's Town Meeting and Work Session were unanimously approved.

Commissioner Storey reviewed highlights of the Treasurer's Report as of July 31, 2012. At one month into the new fiscal year, he noted that one more real estate tax payment would be coming in to go back into FY2012, and that total operational revenues and expenses were at, or near, anticipated budget levels. Commissioner Hourclé motioned to approve the Treasurer's Report, Commissioner Storey seconded. The Treasurer's Report as of January 31, 2012 was unanimously approved.

### Reports

Staff: Mr. Williams reported that he attended the 17<sup>th</sup> Annual Battle of Bladensburg Encampment at Riversdale on August 11<sup>th</sup>. He noted that the Anniversary commemorations organized by the Bladensburg Task Force, would be officially launched at the Bladensburg Waterfront Park on August 25-26, along with the opening of their new Visitor's Center. He added that he met with National Park Service personnel yesterday concerning placement of the wayside signage at Dr. Beanes' gravesite.

Commissioner Hourclé: Reported that he participated in a walkthrough with the SHA on July 26<sup>th</sup> and that he took notes identifying the trees that will need to be removed for the installation of the new sidewalks.

Commissioner Storey: Delivered an update on the last two CDs to be renewed, saying one was renewed at Tri-County Community Bank for 24 months at 0.9%, and, the other at Arundel Federal for 30 months at 0.7%.

President Sonnett: President Sonnett delivered the Police Report for July (to be published in the September issue of the *Landings* newsletter.) Other topics reported on: A resurfacing project for Route 202 will begin soon and may take up to two years to complete; The PGC Municipal Association (PGCMA) retreat will be held at Town Hall on August 18<sup>th</sup>; The audit for FY2012 has begun; The SHA conducted a walkthrough with Town personnel along Route 725 to work out details concerning installation of the new sidewalks; There has been a 30% increase of parking permits issued for the Church Street Parking Lot in August; And, the PGC Historical Society (PGCHS) has contacted the County to help with the rehabilitation of Dr. William Beanes' gravesite.

### Business

Proclamation (Marie Parrish Day): Career school teacher and Rectory Lane resident will turn 100 years old on September 9<sup>th</sup>. President Sonnett read aloud a proclamation making September 9, 2012 "Marie Parrish Day".

Contract approval (feasibility study for Town Hall addition): President Sonnett reviewed a "Feasibility Study & Preliminary Design Contract" for the Town Hall Addition Project. He asked for Board approval of the outlined specifications and for authorization to sign into the contract with the architect. A minor edit to item #1 was noted by the Clerk. Commissioner Hourclé motioned to approve the August 10<sup>th</sup> proposed agreement with Larissa Ferrer, Architect LLC, as amended, Commissioner Storey seconded. With no one in opposition, the motion was unanimously approved.

Ordinance 2012-02 (Town Historical Committee): The ordinance to establish a Town Historical Committee was introduced and read aloud in its entirety by Commissioner Hourclé. Two minor changes were noted. Final passage will be at the September Regular Town Meeting.

Charter Amendment (additional signature authorization): President Sonnett summarized the issues concerning current check signing procedures put forth in the Town Charter, and the problems incurred with having just one authorized check signer. After a discussion about "checks & balances" and dual-signature requirements for large checks, Charter Amendment Resolution No. 01-2012 authorizing the Board to duly name persons authorized to sign checks issued by the Town was introduced and read aloud by Commissioner Hourclé.

Special Event application (Cruzin' Main Street): A special event application for the 7<sup>th</sup> Annual Cruzin' Main Street was reviewed and discussed. Commissioner Hourclé motioned to approve the application, Commissioner Storey seconded. With no one in opposition, the application was unanimously approved.

Marlborough Drive (paving contract): Civil Engineer, Kevin Hall, volunteered to draft a bid proposal for a repaving project in Marlborough Towne. To date, he has delivered a 24-page proposal for the project that is split into two parts, to sequester that portion of Marlborough Drive that is the responsibility of the Town.

Cell Phones (Nextel to Sprint contract): Nextel will soon be switching service plan contracts to the Sprint network, and has offered the Town the very same contract as before, plus \$1 per new phone to switch over. Commissioner Hourclé motioned to approve the new contract, Commissioner Storey seconded. With no one in opposition, the new contract was unanimously approved.

General/Administration issues: Due to vacation schedules, the Commissioners decided to cancel the August 28<sup>th</sup> Work Session; Also, in lieu of the regular August *Landings*, a special September issue will be delivered before the next meeting, and will contain helpful information about the Town and its operations.

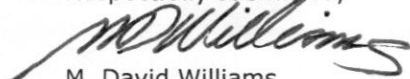
## Public Comment

Questions about the scheduled dates for the demolition bid of the OMES buildings were discussed. President Sonnett gave an update saying the County has not progressed on the subject and that those dates keep being postponed in the meantime. Traffic safety issues and the new sidewalks and crosswalks were then discussed. Concern was raised about the new sidewalk on Old Marlboro Pike disturbing unmarked graves that may be along the south side of Route 725 across from Elm Street. President Sonnett stated that according to research available through the Historic Preservation Division of Park & Planning, the Union United Methodist Church, the property owner Mr. Smith and the SHA, it was concluded by all parties involved that any possible grave site locations would be further back from the road and not affected by this project.

## Adjournment

Commissioner Storey made a motion to adjourn, Commissioner Hourclé seconded the motion. With all in favor, the meeting was adjourned at 8:39 p.m.

Respectfully submitted,



M. David Williams  
Town Clerk

