

Town of Upper Marlboro

REGULAR TOWN MEETING

November 17, 2009

Approved Minutes

Call to Order

The meeting was called to order at 7:30 p.m.

Roll Call: Stephen F. Sonnett, President of the Board of Town Commissioners
George M. Leonnig, Commissioner
Joseph A. Hourclé, Commissioner

Staff present: M. David Williams, Town Clerk

Also present: Zoe Tillman of the *Gazette* and various citizens and interested parties.

Pledge of Allegiance

Review/Approval of Meeting Minutes & Financial Reports

President Sonnett asked for review of the minutes from the October 13th, 2009 Regular Town Meeting and the October 28th, 2009 Work Session. No corrections were noted. Commissioner Hourclé motioned to approve both sets of minutes, Commissioner Leonnig seconded. All minutes were approved unanimously.

President Sonnett reviewed highlights of the Treasurer's Report, as of October 31st, 2009. He noted that municipalities had been informed by the MML that no further cuts in revenues were expected to be made by the State at this time. Commissioner Hourclé motioned to approve the Treasurer's Report, Commissioner Leonnig seconded. The Treasurer's Report was unanimously approved.

Staff Reports

Town Clerk: Mr. Williams reported that revenue from parking fines in October totaled \$4,440.

Commissioner Reports

Commissioner Hourclé: Had no report at this time.

Commissioner Leonnig: Had no report at this time.

President Sonnett: Read aloud the Police Report for October, 2009.

175 Town Citations were written in the month of October; State citations totaled 49.

Activity: (Within town limits) 10 Vehicle Impounds, 3 Warrant Service, 2 Theft from Auto, 1 Auto Theft, 2 Theft, 1 Vandalism, 1 Property Damage, 2 Breaking & Entering (*with arrest*), 1 Armed Robbery (*suspect in custody*), 2 Accident Reports.

(Outside town): 7 Theft from Auto, 1 Vandalism, 3 Breaking & Entering, 1 Theft, 1 Stolen Auto.

He also reported on the following topics:

- Attended two meetings concerning the \$5K "EmPower" grant possibly available the Town.
- Announced upcoming "EnVision Prince George's" meeting concerning county planning strategies.
- Town Hall re-landscaping will be finished soon with assistance from non-profit group.
- Will be putting down some new gravel down in the Church Street parking lot.
- A lawsuit against the town concerning damage of a towed vehicle has been turned over to LGIT.
- *Gazette* article reported the bridge project over Federal Spring Branch has been funded.
- Carolyn Ellison will be working on the Operations Manual for the Town from January—May, 2010.
- The Town's new Web-site will be up in a couple of weeks.
- The equipment and supplies for changing the rates on the parking meters has been received.

Business

Approval of the FY2009 Annual Financial Report (Audit): The *Annual Financial Report For The Year Ended June 30, 2009* prepared by Bridgett Mock & Associates, P.A. was reviewed and made available for perusal by interested persons in attendance. Items discussed included: Need for written accounting processes, the non-GAAP budgetary basis surplus, Personal Property Taxes and budget amendments. Commissioner Hourclé motioned to approve the Audit for Fiscal Year 2009, Commissioner Leonnig seconded. The *Annual Financial Report For The Year Ended June 30, 2009* was unanimously approved.

Acquisition of Trash Receptacles: President Sonnett proposed to proceed forward with the purchase of three large trash receptacles for downtown's most problem areas along Main and Water Streets for which \$3,000 had been budgeted.

The Landings newsletter (printing & distribution): A recent directive from the Brentwood Postal Facility in Washington, D.C. now requires all bulk-mail processing to go through the Capitol Heights distribution center. The Town is currently looking into outsourcing production of the newsletter.

January Town Elections: The voting registration deadline was submitted to the *Gazette* today. The candidate's platforms will be published in the next issue of *Landings*. President Sonnett and Commissioner Hourclé both announced that they would be running for office again. Commissioner Leonnig announced that he would not seek reelection.

Public Comment

There was no public comment at this time.

Adjournment

Commissioner Hourclé made a motion to adjourn, Commissioner Leonnig seconded the motion. The meeting was adjourned at 8:30 p.m.

Respectfully submitted,

M. David Williams
Town Clerk