

Town of Upper Marlboro

REGULAR TOWN MEETING

May 8, 2018

Approved Minutes

Call to Order

The meeting was called to order at 7:33 p.m.

Roll Call: Tonga Turner, President of the Board of Town Commissioners;
Wanda Leonard, Commissioner; Linda Pennoyer, Commissioner/Treasurer

Staff present: M. David Williams, Town Clerk/Administrator; UMPD Chief Washington; and Town Accountant Julian Wyvill.

Also present: Sustainable Communities Workgroup (SCW) Chair Evelyn Stephens; Historical Committee (TUMHC) Chair Patti Skews; Events Committee (EC) Chair Anita Washington and various citizens and interested parties.

Pledge of Allegiance

Approval of Meeting Minutes & Financial Reports

President Turner asked for consent to the Agenda. Approval was granted by all Commissioners present. The Work Session minutes from April 23, 2018, and the April 24, 2018 Public Hearing & Regular Town Meeting, plus the Treasurer's Report as of April 30, 2018 were acknowledged by the Board as reviewed. Commissioner Pennoyer motioned to approve both sets of minutes and the April Treasurer's Report. Commissioner Leonard seconded the motion. All minutes from April's Public Hearing & Regular Town Meeting and Regular Work Session were unanimously approved.

Reports

Staff/Committees: TUMHC Chair Skews announced that the annual TUMHC "Memories & Morsels on Main Street" event will be this Saturday from 11 a.m. to 3 p.m. She said that an archivist will be present, and that they will have delicious goodies made from historic recipes. She added that they usually conduct 3 tours at this event depending on the weather.

SCW Chair Stephens announced that they will be meeting on the 4th Monday of every month starting at 10 a.m. at the Town Hall, however, May's SCW meeting will be on Tuesday the 29th due to the holiday.

EC Chair Washington reported that the new Town Committee has been helping put on the Candidate Forum events and have been busy planning more events for the rest of 2018. Upcoming events include a Move Night at Schoolhouse Pond, a Fitness/Wellness event, a Fall Festival, a Marlboro Community Day, and will also continue the annual Town Holiday Party. She added that the EC meets on the 1st Thursday of each month at 7 p.m. and will be conducting an extra/special meeting on May 31st at 7 p.m. geared towards volunteers who want to help at specific events. President Turner added more details about the Candidate Forum events and thanked the EC members and the Public Works & Public Safety Department staff members who helped.

Commissioner Leonard: Reported that the CERT conducted another Schoolhouse Pond Clean-Up event that went very well and had 27 PGC High School students in attendance to receive Community Volunteer Service hours. She invited interested citizens to attend the next CERT Meeting now held on the second Saturday of each month starting at 9:00 a.m. here at the new Town Hall meeting room.

Commissioner Pennoyer: Had no report at this time.

President Turner: Delivered updates on the following topics: 1.) Seeking a \$120K State grant to help build a new playground on Town property; and, 2.) Commissioner Leonard has consulted with engineers at the State Highway Administration about reconstruction of the Water Street Bridge who confirmed that the project is presently slated for redesign. Will follow through County personnel and State level officials to help push the project through.

Business

Ordinance 2018-03: FY2019 Town Operating Budget (introduction): The President outlined the Annual Town Budget process, noting there are no plans to utilize reserve funds as the Town Hall Addition & Renovation Project is now at the completion stage, but instead will be working with an \$88K surplus. She emphasized that past spending rates and careful forecasting played heavily into the new budget figures. Accountant Wyvill added that the Speed Camera revenue affords the Town 10 percent off the top, which can then be allocated to various internal infrastructure projects relevant to Public Safety on roadways. President Turner added that she, as well as, Commissioner Pennoyer and Mr. Wyvill would be available for residents to answer questions on the FY2019 proposed Budget. The President then introduced Ordinance 2018-03: FY2019 Town Operating Budget, noting that a Special Board Meeting would most likely be needed, in order that the ordinance go into effect by July 1st.

General/Administration issues:

Officer Madero announced that the UMPD would be stepping-up enforcement on Town roads to address cut-through traffic and children safety issues. It was also noted that the Town enforces the County's and State's Animal Leash Laws. President Turner asked residents to let the Town know of any code violations that our personnel may have missed, and, Officer Madero urged citizen's to please notify the Town of any suspected foreclosed housing units. Town Clerk Williams reviewed the Mosquito Spraying Program details and reminded residents that the program testing has begun, and that Opt-out forms are available from the Town Hall or online from the USDA website.

Public Comment

It was noted that there would be no Memorial Day Ceremony this year due to the timing conflicts with other events, including the Ribbon-Cutting Ceremony & Open House for the new Town Hall.

Questions were asked by residents about what the asterisks in the FY2019 Budget meant and how certain figures concerning the Red Light/Speed Enforcement revenues had been derived. It was explained by the Accountant that the asterisks indicated calculations collected, totaling such things as salaries. Speed enforcement data was used to arrive at conservative estimates for projected revenues. Further discussion had the President reiterate best practices in budget forecasting.

Other items discussed as future revenue sources included possible annexation. The President said the Town's residents would be directly involved in any discussions concerning those developments, should they arise, but no concrete plans have been developed yet that are ready for public discussion. Another concern voiced by a resident asked if all Board members were okay with the projected figures. For the record, the President asked for Board members with concerns to submit them in writing by next Tuesday C.O.B. and that they would be addressed at a public session of the Board.

Speed & Red-Light Enforcement vendor fees listed in the proposed Budget were discussed, and it was noted about 35 percent of each issued ticket goes to the Town. A resident requested that the unrestricted and restricted revenues be indicated in the Budget. Accountant Wyvill stated that consulted auditors said it could be done at the mid, or end of year, adjustments. Specific infrastructure projects, such as Old Mill Road and how they get budgeted out of Red Light/Speed Enforcement revenues were also discussed.

Adjournment

Commissioner Leonard made a motion to adjourn, Commissioner Pennoyer seconded. With all in favor, the meeting was adjourned at 8:33 p.m.

Respectfully submitted,



M. David Williams
Town Clerk/Administrator

